

# **MINUTES**

**School Building Authority of West Virginia  
Finance Committee  
September 16, 2019  
8:45 a.m.**

**2300 Kanawha Boulevard, East  
Charleston, WV**

## **COMMITTEE MEMBERS PRESENT:**

Brian Abrahams, Governor's Designee  
T. Bart Willis, Chairman  
Sandra Hamilton  
Chris Norris

## **SBA STAFF PRESENT:**

David Roach, SBA Executive Director  
Sue Chapman, SBA Chief Financial Officer  
Lisa Wilkinson, SBA Senior Financial Coordinator

## **ALSO PRESENT:**

David Kirby, SBA Financial Advisor, BB&T Scott & Stringfellow  
Matt Hale, BB&T Scott & Stringfellow  
Ryan Quinn, Charleston Newspapers  
Brian Stanley, IUPATDC53

Chairman Willis called the meeting to order (8:45 a.m.).

A motion was made to approve the Minutes of June 17, 2019.

Motion carries.

CFO Chapman presented the Authority's summary for FY 2019, advising we are in balance with our Independent Auditors. She presented a Profit & Loss statement for the period ending August 31, 2019. CFO Chapman advised Members the SBA will have its own organizational number beginning FY 2021, stating this will help differentiate revenue and

expenditures from those funds currently being shared with the State Department of Education.

CFO Chapman discussed requisitions related to LEED certification for Gilmer County, advising Members that schools seeking LEED certification must meet specific requirements and supporting documentation for same.

General discussion was held regarding the above-mentioned topics.

A motion was made that the meeting adjourn.

Motion carried.

Meeting adjourned at 9:13 a.m.

Approved:

---

Mr. T. Bart Willis, Chairman  
Finance Committee  
School Building Authority of West Virginia