



SUPERINTENDENT
Dr. Eddie R. Campbell, Jr.

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January 26, 2024

Mr. Andy Neptune
Executive Director
School Building Authority
2300 Kanawha Boulevard, East
Charleston, WV 25311-2306

Dear Mr. Neptune,

I am writing to formally request a one-year extension for the Monongalia County Schools' North Elementary School Stair Tower and Building Connector project, funded under Grant #2300000336. Our current project timeline is set to expire on June 30, 2024, and we are seeking an extension until June 30, 2025 due to potential scheduling delays.

The unforeseen challenges were encountered during the project's bidding process. Upon bidding the project, our lowest bidder could not meet substantial completion as specified in the bid documents. The lowest bidder refused to sign a contract unless substantial completion was changed to a later date. Our board felt it would be unfair to other potential bidders to extend the date of substantial completion after the bids were opened. Consequently, we had to re-bid the project, with the majority of the disruptive work scheduled for the summer of 2024.

If you require any additional information or documentation to process this request, please do not hesitate to contact me. Your understanding and support in this matter are much appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "E. R. Campbell, Jr.", written in a cursive style.

Eddie R. Campbell, Jr., Ed. D.

cc: Joyce VanGilder