School Building Authority of West Virginia

JOB SIGNS AND BUILDING PLAQUE

SBA FORM 409

New School Construction Project Signage

NOTE:
1. THE PROJECT SIGN MUST BE VISIBLE AND LEGIBLE FROM HIGHWAYS.
2. IF THE PROJECT SIGN IS LOCATED ON DEPARTMENT OF HIGHWAYS RIGHT OF WAY, COORDINATE PLACEMENT WITH THE REGIONAL OFFICE.
3. THE PROJECT SIGN SHOULD BE PLACED IN A LOCATION SO AS TO NOT CREATE A SAFETY HAZARD FOR MOTORISTS OR PEDESTRIANS.
4. COORDINATE THE QUANTITY AND NAMES OF CONTRACTORS FOR EACH PROJECT. (SINGLE-PRIME OR MULTIPLE-PRIME).
5. FUNDING BY LOCAL COUNTY IS OPTIONAL IF ADDITIONAL LOCAL FUNDING IS INCLUDED IN PROJECT.

Renovation / MIP / Three Percent Project Signage

NOTE:
1. THE PROJECT SIGN MUST BE VISIBLE AND LEGIBLE FROM HIGHWAYS.
2. IF THE PROJECT SIGN IS LOCATED ON DEPARTMENT OF HIGHWAYS RIGHT OF WAY, COORDINATE PLACEMENT WITH THE REGIONAL OFFICE.
3. THE PROJECT SIGN SHOULD BE PLACED IN A LOCATION SO AS TO NOT CREATE A SAFETY HAZARD FOR MOTORISTS OR PEDESTRIANS.
4. COORDINATE THE QUANTITY AND NAMES OF CONTRACTORS FOR EACH PROJECT. (SINGLE-PRIME OR MULTIPLE-PRIME).
5. FUNDING BY LOCAL COUNTY IS OPTIONAL IF ADDITIONAL LOCAL FUNDING IS INCLUDED IN PROJECT.

New School or Major Renovation Building Plaque

NOTE: Before the creation of any sign or plaque, approval of the layout and names to be included must be received by the SBA staff.

SBA 409