

MEETING MINUTES
SCHOOL BUILDING AUTHORITY OF WEST VIRGINIA
Governor's Press Conference Room
December 13, 2010
9:00 a.m.

I.

CALL TO ORDER

The meeting of the School Building Authority of West Virginia (SBA) was called to order at 9:00 a.m. on December 13, 2010. The following members were present: Mr. Steve Burton, Vice President; Mr. Robert Holroyd; Mrs. Priscilla Haden; Mr. Tom Lange; Mrs. Jenny Phillips; Dr. Steven Paine; Mr. Victor Gabriel; Mr. Nicholas Preservati; Mr. Eric Lewis and Dr. Mark A. Manchin, Executive Director. Mr. Robert Dunlevy was absent from this meeting. Also present were the following SBA staff members: Mr. Garry Stewart; Mr. Scott Raines; Mr. Benjamin Ashley; Mr. Mike Hall; Ms. Joyce VanGilder; Mr. David Sneed; Ms. Mary Blashford and Ms. Stella Gill.

II.

Dr. Mark A. Manchin had contacted Justice Thomas McHugh and determined that he was going to be about ten minutes late. Therefore, in order to keep the meeting from running late, Mr. Steve Burton, Vice President of the SBA, called the meeting to order and Dr. Manchin began providing his Executive Director's Report first. Once the Justice arrived, the members were sworn in and the meeting continued.

ACKNOWLEDGMENTS AND RECOGNITIONS

New Board Members – Mrs. Jenny Phillips – Mr. Victor Gabriel and
Governor's Designee – Mr. Kurt Dettinger

Dr. Mark A. Manchin introduced Justice Thomas McHugh for the purpose of swearing in Mr. Kurt Dettinger as the newest Chair of the School Building Authority and Mrs. Jenny Phillips and Mr. Victor Gabriel as the two newest board members of the School Building Authority.

Dr. Mark A. Manchin recognized Dr. Steve Paine and presented him with a plaque for his years of service as a member of the SBA and as the State Superintendent of Schools. He also congratulated him on his new job and wished him luck on his new endeavors. Dr. Paine thanked Dr. Manchin and the entire SBA staff for all their help over the years and accepted the plaque.

The following individuals attended the SBA meeting: Mr. Randy Keathley, Superintendent of Mingo County Schools; Ms. Sarah Petry, Williamson Shriver Architects; Mr. Doug Lambert, Superintendent of Pendleton County Schools; J. P. Mowery Pendleton County Schools; Mr. Don Bucher, Pendleton County Schools; Mr. Ted Shriver, Williamson Shriver Architects; Mr. Larry Parsons, Superintendent of Preston County Schools; Mr. Skip Hackworth, Superintendent of Mineral County Schools; Mr. Travis Arey, P.C.S; Mr. Jim Phares, Superintendent of Randolph County Schools; Ms. Susan Collins, Superintendent of Harrison County Schools; Mrs. Linda Gabriel, Harrison County; Mr. Chuck Wilson, Kanawha County Schools; Ms. Jane Roberts, Kanawha County Schools; Dr. Ronald Duerring, Kanawha County Schools; Mr. David Ferguson, ZMM; Mr. Rod Watkins, ZMM; Mr. Blain Hess, Superintendent of Jackson County Schools; Mr. Arthur J. Rogers, Superintendent of Webster County Schools; Mr. Scott Cochran, Webster County Schools; Mr. Bill Elswick, Bostic Technical Services; Mr. Tommy Young, McKinley & Associates; Mr. Adam Krason, ZMM; Mr. Henry Nearman; Kanawha County Schools; Ms. Kathy D'Antoni, WVDE and Mr. Edward Toman, Superintendent of Ritchie County Schools.

III.

APPROVAL OF MINUTES

Upon motion by Mr. Steve Burton, with a second by Mr. Nicholas Preservati, the Authority approved the minutes of the September 20, 2010 quarterly meeting.

Upon motion by Mr. Robert Holroyd, with a second by Mr. Nicholas Preservati, the Authority approved the minutes of the special meeting on October 28, 2010.

IV.

EXECUTIVE DIRECTOR'S REPORTS

Dr. Mark A. Manchin began his report by introducing the newest member of the SBA staff, Mr. Benjamin Ashley to the Authority members. He then informed the Authority members that Mr. Ashley had to fill the vacancy left when Mr. Mike Pickens accepted another position with the Department of Education in September of 2010. Next, Dr. Manchin provided a brief overview regarding the following issues:

Update Regarding School Access Safety's Tactical Survey Mapping

Dr. Mark A. Manchin provided an update of the status of the School Access Safety funds. He then informed the Authority that tactical survey mapping project was now currently under way. He informed them that after the RFP process was completed the lowest bidder was as Patriot Services and after meeting with them to discuss the project details a contract has now been signed. Dr. Manchin then introduced Mr. Tom Quisenberry with Patriot Services to provide further details regarding this project. He informed the Authority that they planed to utilize Cable County Schools as a pilot project to roll out the program. He also stated that that he estimated the completion of this projection to be within two years. An extended discussion ensued.

Review of Local Bond Passages

Dr. Mark A. Manchin then informed the Authority that four of the five Local Bonds that were on the recent ballots had passed. Those counties that passed were Preston, Marion, Hancock and Pleasants. These four counties alone have generated \$115.6 Million for school construction. The county that did not pass was Gilmer.

Update on New Kanawha County Elementary – 21st Century School

Dr. Mark A. Manchin recognized Dr. Ron Duerring with Kanawha County Schools to provide an update regarding the new Kanawha County Elementary – 21st Century School. Dr. Duerring provided an overview of the vision for the new school and provided details regarding the acquisition of the sight. Further details were provided by the newly hired Principal and Vice Principle. A lengthy question and answer session ensued. Mr. Steve Burton expressed his concerns regarding allowing Kanawha County such a prolong amount of time on the SBA's agenda. Mr. Robert Holroyd expressed concerns regarding the additional costs of the 21st Century School.

Purchasing Card (P-Card) Program Report

Dr. Mark A. Manchin advised the Authority members that the SBA's Quarterly P-Card Report was included in the agenda for their review as Attachment C. He also stated that if there was any questions regarding any information included in this report or should any Authority member have any questions, he or Ms. Mary Blashford from the SBA office would be happy to answer any questions. There were no questions from any Authority members.

V.

FINANCE REPORTS

Mr. Kurt Dettinger recognized Mr. Garry Stewart to provide the SBA Finance Reports and Mr.

Stewart presented a recap of the various finance reports to the Authority for their information.

VI.

CONSENT AGENDA

Upon motion by Mr. Steve Burton, with a second by Dr. Steve Paine, the Authority approved the following items from the consent agenda:

Hancock County's CEFP Amendment

The Hancock County Board of Education requested approval of an amendment to their 2010 – 2020 CEFP that would provide the following: (1) update the projected enrollment, size and cost of the proposed New Weirton Elementary School, (2) delete the proposed science additions and increase the scope of the proposed science renovations at Oak Glen High School and Weir High School, (3) add proposed music room renovations at Oak Glen High School, Weir High School and Weir Middle School, and (4) add construction of a proposed multi-use sports stadium facility at Weir High School.

Hardy County's CEFP Amendment

The Hardy County Board of Education requested approval of an amendment to their 2010 – 2020 CEFP that would provide for the cost to install 1,000 L.F. of 6" water line to tie into the East Hardy Early/Middle School and East Hardy High School. It also included a provision for the installation of a water service pipe riser and a sprinkler system at East Hardy High School. This amendment was submitted in conjunction with an MIP Project submittal.

Ohio County's CEFP Amendment

The Ohio County Board of Education requested approval of an amendment to their 2010 – 2020 CEFP that would provide for the renovation of restrooms at Bridge Street Middle, Elm Groves Elementary, Middle Creek Elementary, Ritchie Elementary, Warwood and West Liberty Elementary Schools in order to meet ADA accessibility guidelines. This amendment was submitted in conjunction with an MIP Project submittal.

Roane-Jackson Technical Center's CEFP Amendment

The Roane-Jackson Technical Center's requested approval of an amendment to their current CEFP. This amendment would provide for renovations that include: paint booth materials/ construction, classroom division wall and emergency fire exit. This amendment was submitted in conjunction with a 3% Project submittal.

South Branch Career & Technical Center CEFP Amendment

The South Branch Career & Technical Center's requested approval of an amendment to their CEFP that would provide for renovations that include the following: change lighting, solar panels, wind turbine, roof structure, heat pump, a new ROTC laboratory, and a new welding laboratory. This amendment was submitted in conjunction with a 3% Project submittal.

VII.

NEW BUSINESS

Resolution of Redistribution of Funds Available due to Gilmer County's Failed Local Bond

Dr. Mark A. Manchin provided a review of the Gilmer County bond issue which had failed to pass during the recent election. He stated that as a result, the SBA funding earmarked for Gilmer County was now available for redistribution to other county projects. During the April 2010 Needs funding meeting, the Authority had approved several additional meritorious projects in priority order subject to funding becoming available should any or all of the bond issues proposed during this funding cycle fail. Dr. Manchin informed the Authority that Gilmer County's bond issue failure created \$8,771,840 of Needs

funding available for projects on this "B" list.

Based on the action taken, the Authority voted to consider two factors in their decision to redistribute these funds; the amount of funds available and the priority of the project on the "B" list. The first priority was the Mineral County project at \$11,180,282 and the second priority was Mingo County project at \$5,887,013. Dr. Manchin explained that since the agenda had been mailed out, the Mineral County Board of Education had taken action and had agreed to cover the additional project cost of \$2,408,442 with Local and QZAB Funds. Dr. Manchin drew the Authority's attention to the revised finance plan which was being handed out to the members to review and advised the members to be aware that approval of the Mineral County project with the revised finance would include approval the two separate \$2,000,000 QZAB requests the that Mineral County had included as part of their revised finance plan.

Upon a motion by Mr. Tom Lange, with a second by Mr. Victor Gabriel, the Authority approved the Mineral County project in an amount not to exceed \$8,771,840 along with two separate QZABs in an amount of \$2,000,000 each. These funds are to be utilized for the construction of a New Keyser PK-4 Primary.

Recapture of Excess Funds from Completed and Forfeited Major Improvement Program (MIP) Projects

Dr. Mark A. Manchin directed the Authority to review the list of MIP projects identifies in Item B. He informed the Authority that the SBA staff had identified these MIP projects as being completed but still having a remaining balance in their grant allocation. These projects totaled \$145,517.78 and he stated that these funds could be recaptured for reallocation to other projects during the current MIP funding cycle.

Upon a motion by Mr. Steve Burton, with a second by Robert Holroyd, the Authority voted to expire these funds as detailed in Item B in the amount of \$145,517.78 and to make these funds be made available for reallocation in the current MIP funding cycle.

Deliberation and Selection of Major Improvement Program Projects
and Related QZAB Funding Requests

Mr. Kurt Dettinger recognized Dr. Mark A. Manchin to provide details regarding the MIP project deliberation process. Dr. Manchin informed the Authority that the MIP fund had a balance of \$5,020,268. With the Authority's approval to expire the remaining funds as detailed in item B under New Business, an additional \$145,517.78 in returned MIP funds from completed projects was also available increasing the funds available for distribution during this MIP cycle to \$5,165,786.

At this time the floor was opened for nominations. The list of nominated projects was as follows:

County	Recommended Amount	Nominated By Board Member
1. Berkeley	\$ 800,000	Mr. Tom Lange
2. Fayette	\$1,000,000	Mr. Nicholas Preservati
3. Preston	\$ 610,000	Mr. Steve Burton
4. Randolph	\$ 1,000,000	Mrs. Jenny Phillips
5. Mercer	\$ 1,000,000	Mr. Robert Holroyd
6. Putnam	\$ 1,000,000	Mrs. Priscilla Haden
7. Hampshire	\$ 697,350	Mr. Eric Lewis
Total Nominated	\$6,107,350	

At this time Mr. Kurt Dettinger requested that Mr. Garry Stewart provide the members with status of the nominations. Mr. Stewart stated that the current total was \$6,107,350 and that there was only \$5,165,786 available in MIP Funds to distribute in this cycle.

After a brief discussion, upon a motion by Dr. Steve Paine, with a second by Mrs. Priscilla Haden, the Authority voted to close the nominations.

A discussion ensued regarding the nominations list. Mr. Robert Holroyd stated that he would be willing to withdrawal his nomination of Mercer County if he could be assured that he could get serious consideration in the future. Dr. Manchin stated the of course he would consider the project.

Upon a motion by Mr. Robert Holroyd, with a second by Mr. Victor Gabriel, the Authority voted to remove Mercer County from the list of nominated projects.

Upon a motion by Dr. Steve Paine, with a second by Mr. Nicholas Preservati, the Authority voted to approve the list of projects as amended by the Authority, with the understanding that approval of any project having a QZAB request in conjunction with the MIP project then the QZAB request would be approved by the same action. The remaining balance of \$58,436 in MIP funds would be carried over to next years funding cycle. The final list of approved MIP projects was as follows:

County	Project Description	SBA Funds	School Access Safety Funds	QZAB Funds	Local Funds	Total Project Cost
Berkeley	Martinsburg North MS - Renovations	\$800,000	\$200,000		\$4,250,000	\$5,250,000
Fayette	Valley HS - Restrooms & MS Gym	\$1,000,000		\$500,000		\$1,500,000
Hampshire	Capon Bridge EL - HVAC replacement	\$697,350			\$232,451	\$929,801
Preston	Fellowsville EL - Addition & renovations	\$610,000	\$100,000		\$102,000	\$812,000
Putnam	Lakeside EL - 6 Classroom addition & restrooms	\$1,000,000			\$539,000	\$1,539,000
Randolph	Third Ward EL - Renovations	\$1,000,000		\$2,000,000		\$3,000,000

3% Statewide Project Review and Award

Mr. Kurt Dettinger recognized Dr. Mark A. Manchin to provide details regarding the 3% grant submittals. Dr. Manchin informed the Authority that the total funding being allocated for this year's 3% Project funding cycle was \$2,923,833. He stated that several grant requests had been received and projects were reviewed by the SBA staff as well as Dr. Kathy D'Antoni and Dr. Stan Hopkins with the Department of Education. Dr. Manchin then recognized Mr. David Sneed to provide details of the 3%

grant requests that had been submitted and to review the SBA staff recommendations for approval. The details of this review are as follows:

	SBA Funds	Local Funds	Total Funds	Recommended SBA Funds
Calhoun-Gilmer Career Center Renovate existing Occupational Survey Lab to a Computer Lab	\$ 303,107		\$ 303,107	\$ 303,107
Fred W. Edberle Technical Center HVAC replacement in Building "B" (Phase I)	\$ 861,000		\$ 861,000	\$ 380,000
Hampshire High School Construct an Animal Vet Technology Facility	\$ 608,000		\$ 608,000	\$ 508,000
Mid-Ohio Valley Technical Institute #1 Movable walls for additional instructional space \$199,962 #2 New classroom 15'x32' for new GED Options Program - \$296,240	\$ 496,202		\$ 496,202	\$ 496,202
Roane-Jackson Technical Center Power/Wash Seal, Floor Covering, Interior Doors, Furnishings & Fixtures, Paint Booth Construction, Classroom Division Wall & Emergency Fire Exit	\$ 637,041		\$ 637,041	\$ 115,286 (for paint booth construction)
James Rumsey Technical Institute 1. HVAC - Section C - \$294,569 2. Roof Replacement - Child Care/Vo-Ag Bldg. - \$131,853 3. Site Prep for EMS Project - \$220,000	\$ 646,422		\$ 646,422	\$ 294,569 (HVAC Phase IV)
South Branch Career and Technical Ctr. Roof Replacement and HVAC in two of the three bldgs.	\$1,218,537		\$1,218,537	\$ 350,000 (for Roof & Heat Pumps)
United Technical Center To complete funding for Welding Shop and HVAC replacements	\$ 401,169		\$ 401,169	\$ 376,669
WVDE Office of School Facilities Statewide Preventative Maintenance Program	\$ 100,000	\$ 20,000	\$ 120,000	\$ 100,000
TOTAL	\$5,271,478	\$20,000	\$ 5,291,478	\$2,923,833.00

Upon a motion by Mr. Steve Burton, with a second by Mr. Nicholas Preservati, the Authority voted to approve SBA staff recommendation for 3% funding as detailed above.

VIII.

OLD BUSINESS

Architectural Services Staff Monthly Project Status Report

Dr. Mark A. Manchin directed the Authority's attention to the information provided in the Architectural Service Staff Monthly Project Status Report. This report provides information regarding the current status of all active projects that the SBA is involved with.

Revised List of Sub-Committees

Dr. Mark A. Manchin informed the Authority that due to the addition of several new members, it was time to update the SBA sub-committees. He directed the members to review the list of sub-committees so that they may be aware of any committee they may be assigned to. Mr. Steve Burton requested information regarding the ad-hoc committee that was to look into the labor issues. Mr. Kurt Dettinger stated that since this was his first official meeting he planned to look into this and would get with Dr. Manchin to discuss this issue soon and hopefully set-up a meeting.

IX.

PERSONNEL ISSUES

In accordance with WV Code §6-9A-4(2) (A), and upon a motion by Mrs. Priscilla Haden with a second by Mr. Tom Lange, the Authority went into Executive Session to discuss personnel issues. Once the Executive Session was over, the Mr. Kurt Dettinger called the meeting back to order. Upon a motion by Mr. Steve Burton, with a second by Mr. Victor Gabriel, the Authority voted to approve a raise in salary for Ms. Stella Gill in the amount of an additional \$3,000 per year and for Ms. Joyce VanGilder in the amount of an additional of an additional \$5,000 per year.

Before the meeting adjourned, Dr. Manchin requested that all the Authority members make note of the Future Meeting dates listed in the last item and to check their calendars and to let the SBA staff know immediately if there was any scheduling problems. Mr. Steve Burton stated that he was unavailable on the dates scheduled for the Superintends Interviews on March 14 and 15, 2011. After a brief discussion with the Authority members, it was determined that Ms. Stella Gill would contact the Authority members once they were back at their offices to determine a date that would best fit the majority of the Authority members schedule. Mr. Tom Lange strongly encouraged all his fellow Authority members to attend this meeting and stated how important it was to the county officials.

X.

FUTURE MEETING

The 2011 spring quarterly meeting of the School Building Authority of West Virginia and the 2011 "Needs" project interviews is scheduled at 8:30 a.m. on March 14 and 15, 2011 at 2300 Kanawha Boulevard, East, Charleston. (These meeting dates have now been changed to **March 7 and 8, 2011**)

The 2011 Needs project selections are tentatively scheduled for 9:00 a.m. on April 11, 2011. This meeting will be held in the **Governor's Press Conference Room** at the State Capitol Complex, 1900 Kanawha Boulevard, East, Charleston.

The 2011 summer quarterly meeting of the School Building Authority of West Virginia is scheduled at 9:00 a.m. on June 27, 2011 with the location to be determined.

The 2011 fall quarterly meeting of the School Building Authority of West Virginia is scheduled at 9:00 a.m. on September 26, 2011 with the location to be determined.

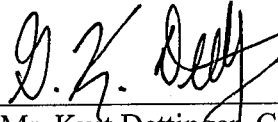
The 2011 winter quarterly meeting of the School Building Authority of West Virginia is scheduled at 9:00 a.m. on December 12, 2011 at 2300 Kanawha Boulevard, East, Charleston.

XI.

ADJOURNMENT

Upon a motion by Mr. Nicholas Preservati, with a second by Mrs. Victor Gabriel the December Quarterly meeting of the School Building Authority was adjourned.

Minutes approved March 7, 2011

A handwritten signature in black ink, appearing to read "K. Dettinger", written over a horizontal line.

Mr. Kurt Dettinger, Governors Designee
School Building Authority of West Virginia