

## Jones, Jeffrey L

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**From:** Ward, Steven S.  
**Sent:** Friday, August 17, 2018 9:11 AM  
**To:** Donna Burge-Tetrick; Gus Penix  
**Cc:** Ashley, Benjamin S; Mike.L.Todorovich@wv.gov; Jones, Jeffrey L  
**Subject:** RE: Career Technical Education Facility

Good Morning, Dr. Tetrick:

Thank you for the additional information. As we continue to evaluate the data, please identify the additional five CTE Programs you would offer, including additional details such as the WV SBOE Policy 2510 – CTE Program Description Requirements (similar to what you provided in your August 1<sup>st</sup> letter), and additional square footage requirements.

In addition, I believe we still need your requested scope changes to the A&E Project Worksheet that you were working on with Jeff.

I believe as it stands right now, Jeff and I , as well as Mike Hall and Mike Todorovich, will see you on Monday, August 20<sup>th</sup> at 10:00 in your offices in Summersville.

Thank you!

### **Steve Ward, CEM**

Federal Coordinating Officer, FEMA-4359-DR-WV and FEMA-4378-DR-WV  
Federal Emergency Management Agency  
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(215) 279-2414 (Cell)

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**From:** Donna Burge-Tetrick [mailto:dtetrick@k12.wv.us]  
**Sent:** Wednesday, August 15, 2018 4:58 PM  
**To:** Ward, Steven S. <Steven.Ward@fema.dhs.gov>; Gus Penix <pengus@frontier.com>  
**Cc:** Ashley, Benjamin S <Benjamin.S.Ashley@wv.gov>; Mike.L.Todorovich@wv.gov; Jones, Jeffrey L <jeffrey.jones2@fema.dhs.gov>  
**Subject:** RE: Career Technical Education Facility  
**Importance:** High

Attached you will find the justification you requested. The initial request sent to you listed 14 CTE programs. As you stated in your previous email, you and Jeff both agreed to match the 9 programs at the CTE facility. Even though I knew we could justify the 14 programs, I agreed to accept the 9 you suggested. Now that I have been asked to justify the programs... I am showing you the justification as per policy 2510, the same policy that cited the minimum requirement of 6 CTE programs. For further policy clarification;

Multi-County Centers, County CTE Centers, and Comprehensive High Schools must provide students with access to concentrations in a **minimum of six** of the 16 approved WV Career Clusters.

**80 percent of students in grades 9-10** must have access to at least **one career and technical foundations course**. One foundations course must be offered that teaches parenting skills.

**30 percent of students in grades 11-12** must have access to **four units in a career and technical concentration** and **two career and technical electives**.

As always, I appreciate your assistance. Let me know if you need additional clarification.

Thanks,  
Donna

*Dr. Donna Burge-Tetrick  
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**From:** Ward, Steven S. [mailto:Steven.Ward@fema.dhs.gov]  
**Sent:** Tuesday, August 14, 2018 2:50 PM  
**To:** Donna Burge-Tetrick <dtetrick@k12.wv.us>; Gus Penix <guspnx@gmail.com>  
**Cc:** Ashley, Benjamin S <Benjamin.S.Ashley@wv.gov>; Mike.L.Todorovich@wv.gov; Jones, Jeffrey L <jeffrey.jones2@fema.dhs.gov>  
**Subject:** Career Technical Education Facility  
**Importance:** High

Dr. Tetrick:

In conducting FEMA's internal review of the Alternative Procedures (428) Agreement, the question was raised regarding the justification for 9 Program Career Clusters as opposed to the required policy minimum of 6 from an external audit perspective.

In your letter dated August 1, 2018, you stated that:

**The Nicholas County Board of Education (NCBOE) is requesting that FEMA abide by WV Code §18-90-19, WVBOE Policy 6200 and WVBOE Policy 2510 to provide funding for the construction of Career Technical Education programs to meet policy and code requirements of a comprehensive high school.**

**The Nicholas County Career Center had 9 programs at the time of the flood. WVBOE Policy 2510 requires the following:**

- **Multi-County Centers, County CTE Centers, and Comprehensive High Schools must provide students with access to concentrations in a minimum of six of the 16 WVBOE approved WV Career Clusters.**
- **80 percent of students in grades 9-10 must have access to at least one career and technical foundations course. One foundations course must be offered that teaches parenting skills.**
- **30 percent of students in grades 11-12 must have access to four units in a career and technical concentration and two career and technical electives.**

I know we (Jeff Jones & I) have agreed to match the 9 already offered by the Summersville facility. But it has been pointed out that that facility did not receive damages as a result of the flooding event. If we tie our reasoning to that facility, rather than the requirement under the codes & standards for a "comprehensive high school", that calls into question a deduction for the equivalent of the value of the Summersville CTE Facility.

As I see it, we have at least two alternatives:

- Provide justification for the 9 Program Clusters that is independent of the existing programs at Summersville facility – i.e. based exclusively on the policy requirements of WVBOE Policy 2510 for a comprehensive high school; or
- Reduce the number, and the required square footage, of the CTE to support 6 Program Clusters.

If there are other alternatives, Jeff & I are more than willing to discuss them with you.

Thank you for your assistance!

**Steve Ward, CEM**

Federal Coordinating Officer, FEMA-4359-DR-WV and FEMA-4378-DR-WV

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