

# MINUTES

## School Building Authority of West Virginia Quarterly Finance Meeting Held at

The West Virginia Lottery  
900 Pennsylvania Avenue  
Charleston, West Virginia

December 15, 2025  
9:30 a.m.

### COMMITTEE MEMBERS PARTICIPATING:

Curtis Capehart, Governor's Designee  
Gary Price, Chair  
Victor Gabriel

### SBA STAFF PRESENT:

Andy Neptune, Executive Director  
Jordan Kirk, Chief Financial Officer  
Lisa Wilkinson, Senior Financial Coordinator

### OTHERS PRESENT:

David Kirby, Managing Director/Financial Advisor, Truist Wealth

Gary Price called the meeting to order (9:33 a.m.).

Chairman Price moved the December 15, 2025 minutes (Attachment A) be approved.

Motion carries.

CFO Kirk presented the SBA Budget vs Actual Financial Spending Reports (Attachment B). This report reflects the School Construction funds, disaster funds and operating funds utilized for the current Fiscal Year.

CFO Kirk presented an SBA Grant Awards Report (Attachment C). Kirk advised five grant awards closed since our September 2025 meeting, and \$781,529.69 was unspent.

CFO Kirk also presented the SBA's Cash & Investments Report.

CFO Kirk advised the Authority that we have received our final financial statements (audit), stating there was nothing of note and everything presented fairly.

With no questions or further business before the Committee, a motion was made that the meeting be adjourned.

Motion carried.

Meeting adjourned at 9:36 a.m.

Approved:

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Gary Price, Chairman  
Finance Committee  
School Building Authority of West Virginia