

Executive Summary

West Virginia Department of Education Office of School Operations – School Facilities

Introduction: The Monroe County Board of Education requests approval of an amendment to their current 2020-2030 Comprehensive Educational Facilities Plan (CEFP).

Changes: Policy 6200 requires all local boards of education to submit amendments to CEFPs to the WVBE and the School Building Authority of West Virginia (SBA) for approval. The Monroe County Board of Education requests approval to revise its project priority list to include upgrades to the HVAC system at James Monroe High School. The project is planned to be funded through local funds and a grant from the SBA.

Monroe County Schools

jsbasile@k12.wv.us

[www.boe.monr.k12.wv.us/Pages/Monroe County SD](http://www.boe.monr.k12.wv.us/Pages/Monroe%20County%20SD)

Office of the Superintendent

P. O. Box 330

Union, WV 24983

304-772-3094 Fax: 304-772-5020

February 26, 2025

Michele L. Blatt
State Superintendent of Schools
West Virginia Department of Education
1900 Kanawha Boulevard, East
Charleston, WV 25305-0330



Dear Superintendent Blatt:

Please find attached Monroe County's CEFPA Amendment that was unanimously approved by the Monroe County Board of Education at our Regular Meeting on February 18, 2025. This amendment is being requested to include HVAC replacement at James Monroe High School. The current HVAC system is the original system installed when the school was built and has experienced significant issues over the course of the school year. We will seek School Building Authority funding to assist with replacing the system, cooling tower, and controls. Other changes to the amendment include removing projects that are complete and noting those in progress.

Please feel free to contact me if you need additional information.

Sincerely,

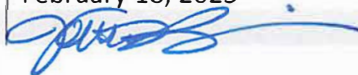


Joetta Basile, Ed.D.
Superintendent

cc: School Building Authority of West Virginia

[Monroe County]**100.021 CEFP APPLICATION FOR AMENDMENT**

Instructions: Please provide details regarding the request for amendment for any part of the CEFP.

COUNTY	Monroe
DATE	February 26, 2025
AMENDMENT TYPE	BUDGET/PROJECT/OVERALL PLAN
AMENDMENT #	2
DATE AMENDMENT APPROVED BY LEA	February 18, 2025
SIGNATURE-COUNTY SUPERINTENDENT	

Briefly describe the nature of the amendment and/or scope of work to be completed:

The Monroe County Board of Education requests approval to revise its project priority list to include upgrades to the HVAC system at James Monroe High School. The project is planned to be funded through local funds and a grant from the SBA.

A. BUDGET AMENDMENTS FOR PREVIOUSLY APPROVED PROJECT WITHIN THE CURRENT CEFP

Include a revised CEFP finance plan summary sheet and any other altered CEFP pages with revision date as per Section E to specifically reflect the project expenditures requested in this amendment. Briefly describe the need to adjust the present budget.

BUDGET ITEM	BUDGET AMOUNT
TOTAL PROJECT BUDGET APPROVED BY CEFP	\$25,758,937
A. SBA GRANT	\$
B. OTHER (DESCRIBE)	\$
AMENDMENT TO THIS PROJECT BUDGET(+/-)	\$ +994,769 (-\$ 4,706,699.3)
A. SBA GRANT	\$894,769
B. OTHER (DESCRIBE)	\$100,000
TOTAL PROJECT AMOUNT IF AMENDMENT APPROVED	\$ 22,047,006.70

B. AMENDMENT TO EXISTING OR NEW PROJECT (Complete information on additional pages if 2, 3, or 4 are checked below)

REVISE THE SCOPE OF AN EXISTING PROJECT	<input checked="" type="checkbox"/>
ADD A NEW PROJECT NOT CURRENTLY IN CEF	<input checked="" type="checkbox"/>
NEW ADDITION OR RENOVATION PROJECT	<input type="checkbox"/>
TECHNOLOGY AND/OR BLDG. INFRASTRUCTURE IMPROVEMENTS	<input type="checkbox"/>

Provide a revised budget in Part A for the project(s) affected by this amendment. Also, provide replacement sheets for the current approved plan on file in the SBA and WVDE offices for all chapters of the plan affected by the amendment. Include revision dates on all replacement sheets as per Section E.

C. OVERALL PLAN AMENDMENT (Complete Information on additional pages)

Amendments to the overall plan are defined as those changes that alter the educational delivery models (grade configuration, delivery system, etc.) or dramatically affect the major elements of the CEF identified in WVBE 6200, Chapter 1, Handbook on Planning Schools or Goals and Objectives of the SBA (West Virginia Code §18-9D-15). Provide replacement sheets for the current approved plan on file in the SBA and WVDE offices for all chapters of the plan affected by the amendment, including revisions dates on all replacement sheets as per Section E.

D. AMENDMENT JUSTIFICATION AS REQUIRED IN WEST VIRGINIA CODE §18-9D-15
(Attachment additional backup information, if required)

1. Describe how the amendment alters the current ten-year comprehensive educational facilities plan, project, finance plan, and changes in the scope of the project. (Narrative)

The amendment revises the project priority list, including critical HVAC upgrades at James Monroe High School.

2. Provide the impact of this amendment upon the educational opportunities of students and the budget of the LEA. (Narrative)

The amendment will improve the James Monroe High School's air quality, climate controls, and operational efficiency. These improvements will allow the county to focus on providing students with educational opportunities.

3. Describe how the existing facility plan does not and the proposed amendment does meet the following goals of the SBA as described in WV Code §18-9D-16:

a. Student health and safety including, but not limited to, critical health and safety needs

The amendment will improve the James Monroe High School's air quality, climate controls, and operational efficiency. These improvements will allow the county to focus on providing students with educational opportunities.

b. Economies of Scale, including compatibility with similar schools that have achieved the most economical organization, facility use, and pupil-teacher ratios

James Monroe High School is the county's only High School and maximizes its facility use and pupil-teacher ratios.

c. Reasonable Travel Time and practical means of addressing other demographic considerations

Not applicable to this project.

d. Multi-County and regional planning to achieve the most effective and efficient instructional delivery system

Not applicable to this project.

e. Curriculum improvements and diversification, including the use of instructional technology, distance learning and access to advanced courses in science, mathematics, language arts, and social studies

The project will improve the learning environment.

f. Innovations in Education

The project will improve the learning environment.

g. Adequate Space for projected student enrollments

Not applicable to this project.

h. The history of efforts taken by the LEA to propose or adopt local school bond issues or special levies to the extent constitutionally permissible

The county has a five-year excess levy that was renewed in May, 2024. Two bond issues were attempted for the new Peterstown School and failed to pass.

i. Regularly scheduled preventive maintenance

The county follows an established plan to maintain its equipment regularly.

j. How the project will assure the prudent and resourceful expenditure of state funds and achieve the purposes of this article for constructing, expanding, renovating or otherwise improving and maintaining school facilities for a thorough and efficient education

The project upgrades the HVAC system for a school facility that is still highly functional and has decades of usability remaining in its lifecycle. The project will also provide for a more efficient HVAC system.

E. SUBMISSION OF REVISED CEFPPAGES

List the page numbers changed in the CEFPP by this amendment, attach the altered pages to this form, place the revision date (revised [date]) on the bottom right hand corner of each revised page, and submit one copy to both the SBA and the WVDE. If additional pages are required, use the page number from the preceding page in the CEFPP and add successive letters, i.e., 47, 47a, 47b, 48.

100.016.3_TranslatingEducationalNeedsintoFacilityNeeds

100.018_FinancingPlan_Monroe County 2024

FOR WVDE AND SBA USE ONLY

WVDE Signature: _____

SBA Signature: _____

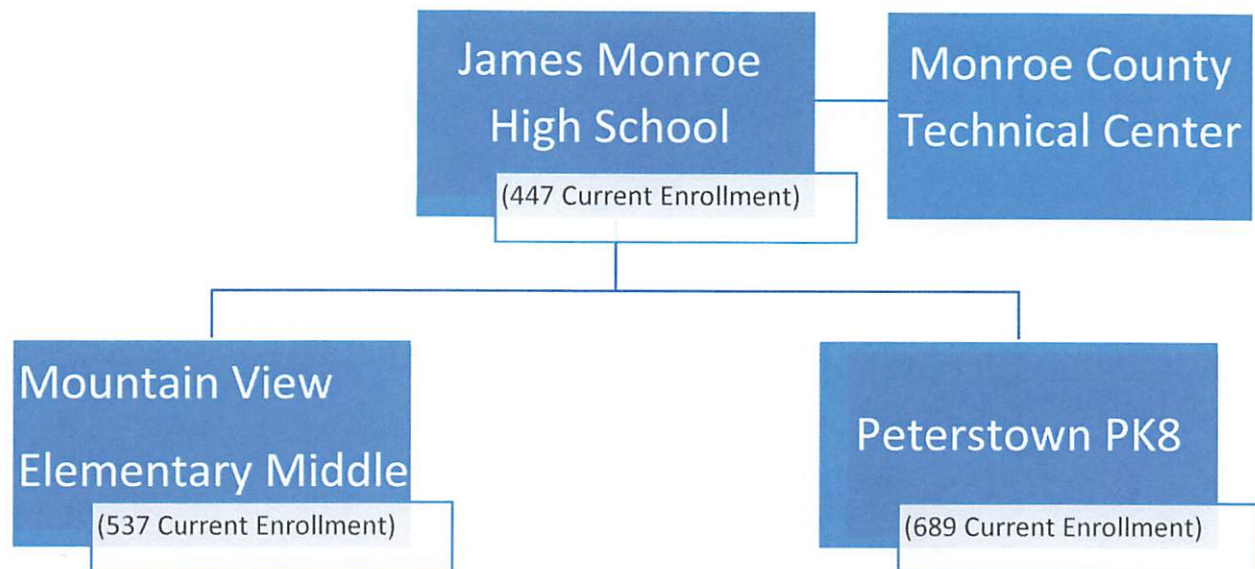
WVDE Approval Date: _____

SBA Approval Date: _____

Monroe County Schools

100.016.3 Translating Educational Needs into Facility Needs

A. A Feeder School Summary Report



B. A feeder school summary report narrative

In coordination with the feeder school summary, compile a list alphabetically by high school attendance area to provide an analysis of feeder schools and any systematic changes that are proposed to occur in the next planning cycle. Provide the facility name, whether it's a re-designation or a closure and the date of the change below for each High School Attendance area.

James Monroe High School Attendance Area

<i>Facility Name</i>	<i>Re-designation/Closure</i>	<i>Proposed Date Change</i>
NA	NA	NA

C. A High School Attendance Area Facility Report

Compile a list alphabetically by high school attendance area to provide an analysis of necessary and proposed improvements in each community. Mark all that apply with an X for each school. Add columns for each additional school. There are separate charts for each school type.

James Monroe High School Attendance Area

Building Use	James Monroe High School
Functional School	
Continued School	x
Closed School	
Transitional School	
New School (Replacement)	
Consolidated School	
Building Improvements	
New Construction (Addition)	
Site Improvements	x
Building Repair	x
Building Envelope Renovation (New Comp)	
Interior Remodeling (Sp Imp)	x
New Interior Finishes	x
Window Replacement	x
Doors & Frame Replacement	x
Plumbing Renovations	x
Heating/Ventilation Improvement	x
Air Conditioning	
Special Use Space Improvements (Technology, Media etc.)	x
Roof Repair	x
Accessibility Improvements	
Health & Safety Improvements	x
Furnishing & Equipment Improvements	
Portable Replacement	

Building Use	Mountain View ES / MS	Peterstown PK8
Functional School		
Continued School	x	
Closed School		
Transitional School		
New School (Replacement)		x
Consolidated School		
Building Improvements		
New Construction (Addition)	x	
Site Improvements	x	
Building Repair	x	
Building Envelope Renovation (New Comp)	x	
Interior Remodeling (Sp Imp)	x	
New Interior Finishes	x	
Window Replacement	x	
Doors & Frame Replacement	x	
Plumbing Renovations		
Heating/Ventilation Improvement		
Air Conditioning	x	
Special Use Space Improvements (Technology, Media etc.)		
Roof Repair	x	
Accessibility Improvements		
Health & Safety Improvements	x	
Furnishing & Equipment Improvements	x	
Portable Replacement		

Building Use	Monroe County Technical Center
Functional School	
Continued School	x
Closed School	
Transitional School	
New School (Replacement	
Consolidated School	
Building Improvements	
New Construction (Addition)	
Site Improvements	x
Building Repair	x
Building Envelope Renovation (New Comp)	x
Interior Remodeling (Sp Imp)	x
New Interior Finishes	x
Window Replacement	
Doors & Frame Replacement	x
Plumbing Renovations	x
Heating/Ventilation Improvement	x
Air Conditioning	
Special Use Space Improvements (Technology, Media etc.)	
Roof Repair	x
Accessibility Improvements	
Health & Safety Improvements	x
Furnishing & Equipment Improvements	x
Portable Replacement	

Total Estimated Expenditures in This Attendance Area: \$ **\$22,047,006.70**

D. A countywide facility classification

List each facility within the county and its classification per the Building Review and Recommendation Report of this document.

Facility Name	Classification	If Transitional, Describe Future Use
James Monroe High School	P	
Monroe County Technical Center	P	
Mountain View ES / MS	P	
Peterstown PK8	P	

School Classification Categories:

P = Permanent A School facility that is to be utilized throughout the ten-year planning period without a change in its present use or grade configuration.

T = Transitional A school facility that is projected to be utilized throughout the ten-year planning cycle but will experience a change in its configuration or use.

F = Functional A school facility that is projected for closure between the fifth and tenth year during the ten-year planning period

C = Closure A school facility that is projected for closure before the fifth year of the ten-year planning period.

E. School Safety

School	Repair / Renovations	Budgeted Cost	Anticipated Completion
James Monroe	Entry Bollards	34,663	2027
Mountain View	Entry Bollards	23,108	2027
Technical Center	Entry Bollards	11,554	2027

F. Project Priority List

Provide a prioritized list of projects from the facility recommendations above. Also include a ten-year timeline to indicate the anticipated completion of each of these projects.

Priority	Facility Name	Project Name	Budgeted Cost (\$)	Anticipated Completion (YR)
1	James Monroe	Reroofing	1,333,368	2021 Project Complete
1	<u>Technical Center</u>	<u>Renovations and Classrooms Addition</u>	<u>5,323,124</u>	<u>2027</u>
2	Technical Center	Drainage Improvements HVAC Units, Cooling Tower, and Control	86,655	2020 Project Complete
2	<u>James Monroe</u>	<u>Upgrades</u>	<u>994,769</u>	<u>2027</u>
3 <u>3</u>	Mountain View	Safe Schools Entry/ Cafeteria expansion	1,502,020	<u>2025</u>
4	Mountain View	PE Classroom & restrooms	2,201,037	<u>2029</u>
5	James Monroe	Boilers and water heater	144,425	<u>2025</u>
6	James Monroe	Gymnasium Floor	228,769	<u>2027</u>
7	James Monroe	Ext/Int Door hardware	108,607	2029
8	James Monroe	Interior Renovations	1,586,437	<u>2026</u>
9	Technical Center	Exterior Masonry	118,890	2027 Project Complete
10 <u>9</u>	Countywide	Acoustical Treatments	450,000	2029
11 <u>10</u>	Mountain View	General Renovations	6,788,398.45	2030
12 <u>11</u>	James Monroe / Technical Center	General Renovations	2,600,530.19	2030

Use additional rows if necessary.

Monroe County Schools

100.018 Financing Plan

The estimated costs for implementing all projects and improvements identified in the CEFP along with the Cost Improvement Summary shall be utilized in the development of the following finance plan.

Instructions: Please complete Section B and utilize the total sources of funding then complete Section A & Overall Summary with the totals of funding to complete Section A.

A. Source of Funding Summary

The charts below represent the sources identified to cover all identified project costs.

Overall Summary of Projects

Project Type	Cost
Elementary Schools	\$
Intermediate Schools	\$
Middles Schools	\$ 10,646,828.45 <u>\$10,491,455.45</u>
High Schools	\$ 3,808,885.56 <u>\$6,232,427.20</u>
New Schools	\$
Technical School	\$ 8,609,801 <u>\$5,323,124</u>
TOTAL	\$25,758,937 <u>\$22,047,006.70</u>

Instructions: Please provide the funding sources and totals. Please document this for all of the following funding sources: Local bonding capacity and unencumbered potential, Excess levy funds, Federal aid funds, Sale of abandoned school sites and buildings, State funds (including SBA), Permanent improvement funds, Performance-based contracting and Lease-purchase arrangement.

Funding Source: *Local, and SBA NEEDs Grants*

Funding Source Total: ~~\$25,758,937~~ \$22,047,006.70

Fiscal Obligations

Outstanding Bond Indebtedness	Total Obligation	As of Date	Amount encumbered Annually	Maturity date(s)
	\$ 0			
	\$			
	\$			
Outstanding Levy Indebtedness	Total Obligation	As of Date	Amount encumbered Annually	Renewal date(s)
	\$ 0			
	\$			
	\$			
Outstanding Contracts (Lease Purchase, Performance Based, Cert. of Participation)	Total Obligation	As of Date	Amount encumbered Annually	Maturity date(s)
	\$ 0			
	\$			
	\$			

B. Cost of Needed Improvements by Project

Please complete the funding for each project below. List each project in priority order. Utilize the highest grade to categorize the school.
Also include the grade classification in the school name.

School Name	Regular Levy	Excess Levy	Phase 1 Local Bond	Local	SBA (Needs)	SBA (MIP)	Phase 1	Phase 2	Total County and SBA Funding
Elementary Schools Subtotal									
Middle Schools Subtotal				\$740,611.40	\$2,962,445.60			\$6,788,398.45	\$10,491,455.45
MVS Cafeteria Expansion/Safe Schools Entry				\$300,404.00	\$1,201,616.00				\$1,502,020.00
MVS PE Classroom and Restrooms				\$440,207.40	\$1,760,829.60				\$2,201,037.00
General Renovations								\$6,788,398.45	\$6,788,398.45
High Schools Subtotal				\$2,747,974.10 <u>\$1,367,978.40</u>	\$9,918,977.71 <u>\$2,263,918.70</u>			\$2,600,530.19	\$15,267,482.30 <u>\$6,232,427.20</u>
JMHS HVAC Units, Cooling Tower, and Controls Upgrade				<u>\$100,000.00</u>	<u>\$894,769.00</u>				<u>\$994,769.00</u>

JMHS Re roofing	\$293,341.00	\$1,040,027.11		\$1,333,368.11
MCTC Drainage Improvements	\$86,655.00			\$86,655.00
JMHS Boilers and Water Heater	\$144,425.00			\$144,425.00
JMHS Gym Floor	\$228,769.00			\$228,769.00
JMHS Int/Ext Door Hardware	\$108,607.00			\$108,607.00
JMHS Interior Renovations	\$317,287.40	\$1,269,149.60		\$1,586,437.00
MCTC Exterior Masonry	\$118,890.00			\$118,890.00
Countywide Acoustical Treatments	\$450,000.00			\$450,000.00
General Renovations			\$2,600,530.19	\$2,600,530.19
Technical Schools	<u>\$800,000</u>	<u>\$4,523,124</u>		<u>\$5,323,124</u>
<u>JMHS Technical School Renovations and Classroom Addition</u>	<u>\$1,000,000</u> <u>\$800,000</u>	<u>\$7,609,801</u> <u>\$4,523,124</u>		<u>\$8,609,801</u> <u>\$5,323,124</u>
New Schools Subtotal				
Peterstown PK-8				
Total All Locations	<u>\$3,488,585.80</u> <u>\$3,008,589.80</u>	<u>\$12,881,423.31</u> <u>\$9,649,488.30</u>	\$9,388,928.63	<u>\$25,758,937.74</u> <u>\$22,047,006.70</u>

C. Multi-County Project Information

If a proposed project benefits more than one county in the region, provide the manner in which the cost and funding of the proposed project shall be apportioned among the counties.

If more than 2 Counties benefit, please insert a Cost and Funding Source column for each subsequent county.

School Name	County 1 Cost	Funding Source	Count 2 Cost	Funding Source	Total Cost
NA					\$ NA
					\$
					\$
					\$
TOTAL					\$ NA

D. Additional Information: *(no action required)*

While county financial conditions and bonding efforts will be considered and are strongly encouraged, they will not be the sole factors in determining eligibility for school projects to be funded, wholly or partially, by the SBA. Likewise, economies of scale, while an important aspect of efficiency and sound financial planning, should not be a deterrent for county school systems to seek funding from the SBA and shall not be a sole determining factor in awarding funding.

E. An accurate financial plan and proposed budget shall be required any time building projects are considered.

This will be provided at the time of the Grant request