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# Roane-Jackson Technical Center

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Leroy, West Virginia 25252-7046

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Ben Cummings, Director

Todd Layhew, Assistant Director

January 21, 2025

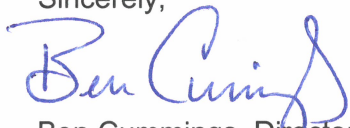
Andy Neptune, Executive Director  
School Building Authority of West Virginia  
2300 Kanawha Boulevard East  
Charleston, WV 25311

Dear Executive Director Neptune,

Roane Jackson Technical Center (RJTC) formally requests an extension of the Multi-County/Statewide Grant Award for the Electrical and HVAC/Plumbing Classroom Project at our facility. Following the receipt of bids and execution of the construction contract, the Contractor's anticipated completion date extends beyond the current grant contract expiration date of July 1, 2025. To ensure the project is fully completed and all grant requirements are met, RJTC respectfully requests a twelve-month extension of the grant term, with a new expiration date of July 1, 2026. As you are aware, the scope of this project is significantly larger and more complex than traditional Multi-County/Statewide Grant projects. However, construction is already underway, and we are pleased with the progress thus far.

We are greatly appreciative of the SBA's continued partnership and investment in our facility. Please do not hesitate to reach out if you have any questions or require additional information to process this request. Thank you for your consideration.

Sincerely,



Ben Cummings, Director  
Roane Jackson Technical Center