

Wayne County Board Of Education

Post Office Box 70
Wayne, West Virginia 25570

Todd Alexander
Superintendent

Telephone: (304) 272-5116

<http://boe.wayn.k12.wv.us/>

Fax: (304) 272-6500

December 27, 2024

Mr. Andy Neptune
Director, School Building Authority
2300 Kanawha Blvd E
Charleston, WV 25311

Dear Mr. Neptune,


I hope this letter finds you well. I am writing to request an extension of the timeline for the Major Improvement Grant allocated for the Wayne Elementary School Pre-K Classroom Addition project.

The original deadline for the project is July 7, 2025. However, we have encountered delays in starting the project due to bids that exceeded the budgeted amount. This necessitated a redesign and a second round of bidding. In addition, we have now encountered multiple weather delays in the months of December, January, and February.

Given these unforeseen circumstances, we respectfully request an extension of the project completion deadline to December 31, 2025. This additional time will allow us to ensure the project is completed to the highest standards without compromising quality or safety.

We appreciate your understanding and consideration of this request. Please let us know if you require any additional information or documentation to support this extension request.

Thank you for your attention to this matter.

Sincerely,

Todd Alexander
Superintendent
Wayne County Board of Education

Cc: Patrick Elliott, School Building Authority
Heath Fain, McKinley Architecture and Engineering