

**SPECIAL MEETING MINUTES
SCHOOL BUILDING AUTHORITY OF WEST VIRGINIA**

Held At:

**School Building Authority of WV
2300 Kanawha Boulevard, East
Charleston, WV 25311**

**Special Meeting
January 29, 2024
9:00 A.M.**

I. CALL TO ORDER

Chairman Brian Abraham called the School Building Authority of West Virginia's (SBA) Special Meeting to order on Monday, January 29, 2024 at 9:00 A.M. The following authority members were present: Chairman Brian Abraham, Vice-Chair Chris Morris, Superintendent Michele Blatt, Don Bower, and Gary Price, with Nancy White, Paul Hardesty, Tom Minturn, and Sandra Hamilton attending via telephone. The following SBA staff were present: Executive Director Andy Neptune, Dana Womack, Joyce VanGilder, CFO Jordan Kirk, Angie Bradley, Mark Miller, and Shannon Driver. The following individuals were also present: Greg Martin of Williamson Shriver Architects, Dr. Donna Heston, Mr. L.D. Skarzinski, and Scott Reider of Marion County Schools, and Austin Lucas, Frank Barnette, Don Davis, and Jerry Cremeans of Lincoln County Schools.

II. APPROVAL OF MINUTES

Upon a Motion by Chris Morris with a second by Gary Price, the Authority voted to approve the SBA's Quarterly Meeting Minutes from December 11, 2023 (Attachment A).

III. CEFP AMENDMENTS

The following amendments to County Comprehensive Educational Facilities Plans (CEFPs) have been reviewed and are recommended for approval by the SBA Staff. The State Board of Education has acted on these amendments. The approval of these amendments does not necessarily reflect support for funding of the projects within the Amendments; it means the counties followed the proper Amendment Process. The counties' complete Amendment submittals will be available upon request. The following Amendments are submitted for your review and approval:

A. Clay County Board of Education CEFP Amendment – (Action) – **ATTACHMENT B**

The Clay County Board of Education requested approval to revise their 2020-2030 CEFP to include the closure and merger of H. E. White Elementary and Lizemore Elementary into Clay Elementary.

This change in Clay County Board of Education's CEFP is for planning only and is pending the completion and approval of the official closure procedures found in Policy 6204, School Closings or Consolidations. The pending closures are proposed to occur at the end of the 2023-2024 school year.

Clay County Board of Education has complied with the SBA CEFP Amendment Process, and as such, Executive Director Neptune respectfully recommended approval of this amendment.

B. Marion County Board of Education CEFP Amendment – (Action) – **ATTACHMENT C**

The Marion County Board of Education requested approval to revise their 2020-2030 CEFP to add the consolidation of Pleasant Valley Elementary and East Park Elementary into a new elementary school facility. Marion County will be proposing to its citizens in the 2024 primary election a capital improvement bond issue to fund the identified project and will be requesting conditional approval from the SBA to have that agency be identified in the finance plan for the proposed bond issue. SBA funding would be contingent upon the successful passage of the proposed bond issue and final approval by the SBA.

Marion County Board of Education has complied with the SBA CEFP Amendment Process, and as such, Executive Director Neptune respectfully recommended approval of this amendment.

Upon a Motion by Chris Morris with a second by Michele Blatt, the Authority voted to approve collectively approve both Clay County and Marion County's CEFP amendments.

IV. PERSONNEL COMMITTEE – Chairwoman Nancy White

Filling Vacancy of Assistant Director of Architectural Services Position – (Action)

The Personnel Committee respectfully requested that the full Authority approve hiring Patrick Elliot to fill the vacant position of Assistant Director of Architectural Services, effective February 12, 2024.

Executive Director Neptune respectfully requested that the full Authority approve the Personnel Committee's request to hire Patrick Elliott as Assistant Director of Architectural Services, effective February 12, 2024.

Upon a Motion by Gary Price with a second by Sandra Hamilton, the Authority voted to approve hiring Patrick Elliott as Assistant Director of Architectural Services, effective February 12, 2024.

V. NEW BUSINESS

A. Supplemental Funding – Lincoln County Board of Education – (Action) – **ATTACHMENT D**

Executive Director Neptune respectfully recommended that the Authority approve supplementing funds to Lincoln County Board of Education in the amount of \$11,959,796 for the new Duvall Pre-K-8 School, as detailed in their request letter (Attachment D). This is the last remaining project from the FY2022 Needs funding cycle that was funded at the previous SBA square footage cost allowance.

Upon a Motion by Nancy White with a second by Michele Blatt, the Authority voted to approve Lincoln County Board of Education's supplemental funding request.

B. Marion County Bond Presentation – (Action) – **ATTACHMENT E**

The Marion County Board of Education requested approval to include the School Building Authority as a part of the finance plan of their proposed upcoming capital improvement bond election. This request is not a funding commitment at this time; rather, it is a request to include the SBA as an identified source of funding for the bond projects, contingent upon successful passage of the proposed bond election and final approval by SBA of the project and plan.

Marion County Superintendent, Dr. Donna Heston, presented the proposed bond and associated finance plan. The Marion County Board of Education has worked closely with SBA staff to formulate projects to be included in an upcoming Needs project submission based on their county's 2020-2030 CEFP. The county's plan is to consolidate East Park Elementary School and Pleasant Valley Elementary School with a new elementary school. The finance plan for this bond includes a local commitment of \$3,785,765 (16% in local bond funds) and a future SBA Needs grant request of \$20 million (84%) for a total project cost of \$23,785,764.

Executive Director Neptune respectfully recommended that the Authority approve Marion County Board of Education's bond and finance plan to be released to the voters of Marion County, including requiring a proviso in any materials related to the bond call describing that the SBA portion of the total project cost is contingent upon successful passage of the proposed bond election and final approval by SBA of the project and plan, the language of which proviso is to be approved by the Executive Director prior to release. This recommendation does not include a commitment of funds at this time; only an approval of the finance plan contingent upon successful passage of the proposed bond election and final approval by SBA of the project and plan.

Upon a Motion by Gary Price with a second by Chris Morris, the Authority voted to approve Marion County Board of Education's bond and finance plan to be released to the voters of Marion County, including requiring a proviso in any materials related to the bond call describing that the SBA portion of the total project cost is contingent upon successful passage of the proposed bond election and final approval by SBA of the project and plan, the language of which proviso is to be approved by the Executive Director prior to release. This recommendation does not include a commitment of funds at this time; only an approval of the finance plan contingent upon successful passage of the proposed bond election and final approval by SBA of the project and plan.

VI. FUTURE MEETINGS


Chairman Abraham advised of the following SBA future tentative meeting dates:

March 18, 2024 – Quarterly Meeting held at the SBA
June 17, 2024 – Quarterly Meeting – Location TBD

VII. ADJOURNMENT

Upon a Motion by Don Bower with a second by Chris Morris, the Authority voted to adjourn the January 29, 2024 special meeting of the School Building Authority of West Virginia.

Minutes Approved April 10, 2024


Mr. Brian Abraham, Governor's Designee
School Building Authority of West Virginia