

# School Building Authority of West Virginia

## **Temporary Administrative Guidelines For Distribution of Supplemental Public Charter School Funding**

**Approved by Authority on November 18, 2024**

During the 2<sup>nd</sup> Extraordinary Session of the 2024 Legislature, Senate Bill 2031 and House Bill 227 were approved regarding the supplemental funding and application of public charter schools for School Building Authority (SBA) funding. Due to this legislation, a draft of the temporary Administrative Guidelines that will be followed by public charter schools to be considered for Supplemental Public Charter School funding is provided below:

**1. Project Funding Application Submission**

- a. The individual Public Charter School Governing Board will send a letter outlining the specific request to the Executive Director of the SBA concerning each project.
- b. Attached to this request will be a completed SBA Form 201

**2. Review and Evaluation**

- a. All submitted public charter school projects will be reviewed and evaluated by the SBA staff.
- b. Onsite visits will be performed, as necessary, to familiarize the staff with all aspects of the project, and to verify the submitted data.
- c. Interviews by the SBA staff will be held with project representatives for Public Charter School projects when additional information regarding the specifics of the project is needed.
- d. After the staff review, they will include a recommendation priorities list of Public Charter School projects for SBA consideration.
- e. The SBA staff will consult with the WV Professional Charter School Board as a part of making recommendations to the Authority.

**3. Award**

- a. Using all data, information, and recommendations made available by the SBA Staff, the Authority will determine the number of projects to award based on funds available by appropriation of the Legislature for the benefit of public charter schools.

**4. All SBA grants are reimbursement-based**