

School Building Authority of West Virginia
CONSTRUCTION OBSERVATION REPORT # _____
SBA FORM 113

County: _____ **Dates:** _____ to _____
Project: _____ **Prepared By:** _____
Architect/Engineer: _____ **Clerk of the Works:** _____
Phone #: _____ **Job Phone #:** _____

Number of Personnel Present

Contractors	M	T	W	T	F	Sat
GC name (S, A, O, J)	0, 0, 0, 0	0, 0, 0, 0	0, 0, 0, 0	0, 0, 0, 0	0, 0, 0, 0	0
Plumb Contr. name (F, J, A)	0, 0, 0	0, 0, 0	0, 0, 0	0, 0, 0	0, 0, 0	0
Electrical Contr. name (F, J, A)	0, 0, 0	0, 2, 0	0, 2, 0	0, 2, 0	0, 1, 0	0
Mech. Contr. name (F, L, A, J)	0, 0, 0, 0	0, 0, 0, 0	0, 0, 0, 0	0, 0, 0, 0	0, 0, 0, 0	0
Misc. Subcontr. name (J)	0	0	0	0	0	0
Misc. Subcontr. name (F, J, A)	0, 0, 0	0, 0, 0	0, 0, 0	0, 0, 0	0, 0, 0	0
Misc. Subcontr. name (J, A, L)	0, 0, 0	0, 0, 0	0, 0, 0	0, 0, 0	0, 0, 0	0
Misc. Subcontr. name (J,A)	0, 0	0, 0	0, 0	0, 0	0, 0	0
Misc. Subcontr. name (J)	0	0	0	0	0	0
Misc. Subcontr. name (J, A)	0, 0	0, 0	0, 0	0, 0	0, 0	0
Weather (AM[7:00]/PM[4:30])	Cl, Lo61/ Cl, Hi83	Ov, Lo61/ C, Hi77	Ov, Lo60/ Cl, Hi76	Fg, Lo60/ Cl, Hi80	Fg, Lo60/ Cl, Hi81	-

Job Titles: S=Supervisor, J=Journeyman, A=Apprentice, L=Laborer, F=Foreman, O=Operator
Weather: Fg=fog, Oc=overcast, Ra=rain, Sn=snow, C=clear, Cl=Cloudy Pc=partly cloudy Lo=low, Hi=high

Remarks:

Monday, _____
Daily Activity:

Thursday, _____
Daily Activity:

Issues:

Issues:

Tuesday, _____
Daily Activity:

Friday, _____
Daily Activity:

Issues:

Issues:

Wednesday, _____
Daily Activity:

Saturday, _____
Daily Activity:

Issues:

Issues:

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<u>Division of Work</u>	<u>% Complete</u>	<u>Division of Work</u>	<u>% Complete</u>
General Requirements	_____	Roofing	_____
Site Work	_____	Sealers	_____
Demolition	_____	Finishes	_____
Subsurface	_____	Floors	_____
Clearing/Grading	_____	Walls	_____
Concrete	_____	Ceilings	_____
Ftg./Foundations	_____	Specialties	_____
Slabs/Deck	_____	Chalk/Tackboard	_____
Walks	_____	Fire Extinguishers	_____
Masonry	_____	Others	_____
Foundations	_____	Equipment	_____
Exterior Walls	_____	Furnishings	_____
Interior Walls	_____	Special Construction	_____
Metal	_____	Conveying Systems	_____
Structural Steel	_____	Elevator	_____
Steel Joists	_____	Mechanical	_____
Floor Decking	_____	Insulation	_____
Roof Decking	_____	Plumbing/Piping/Drain	_____
Fabricated Metals	_____	Sprinkler System	_____
Carpentry	_____	HVAC	_____
Moisture Protection	_____	Electrical	_____
Waterproofing	_____	Service & Distribution	_____
Building Insulation	_____	Lighting	_____
Metal Flashing/Trim	_____	Communications/FA	_____
Others	_____		
_____	_____		
_____	_____		
_____	_____		
Total Project Complete	_____ %		

Remarks:
