

**SPECIAL TELEPHONIC MEETING AGENDA
SCHOOL BUILDING AUTHORITY OF WEST VIRGINIA**

**Special Telephonic Meeting
February 4, 2026
10:15 AM**

**Call-in number: 541-583-0215
PIN: 879 138 004#**

I. CALL TO ORDER

II. PERSONNEL COMMITTEE

Filling Vacancy of Executive Assistant Position – (Action)

The Personnel Committee respectfully requests that the full Authority approve hiring of the selected candidate to fill the vacant position of Executive Assistant, with the start date to be determined.

Executive Director Neptune respectfully requests that the full Authority approve the Personnel Committee's recommendation.

III. NEW BUSINESS

Berkeley County Bond Presentation – (Action) - ATTACHMENT A

The Berkeley County Board of Education requests approval to include the School Building Authority as a part of the finance plan of their proposed upcoming capital improvement bond election. This request is not a funding commitment at this time; rather, it is a request to include the SBA as an identified source of funding for the bond projects, contingent upon successful passage of the proposed bond election and final approval by SBA of the project and plan. Berkeley County Superintendent, Dr. Ryan Saxe will be recognized to present the proposed bond and associated finance plan. The Berkeley County Board of Education has worked closely with SBA staff to formulate projects to be included in an upcoming Needs project submission based on their county's 2020-2030 CEF. The finance plan for this bond includes a local commitment of \$115,400,000 (72%) in local bond funds and a future SBA Needs grant request of \$45,000,000 (28%), for a total project cost of \$160,400,000.

Executive Director Neptune respectfully recommends that the Authority approve Berkeley County Board of Education's bond and finance plan to be released to the voters of Berkeley County, including requiring a proviso in any materials related to the bond call describing that the SBA portion of the total project cost is contingent upon successful passage of the proposed bond election and final approval by SBA of the project and plan, the language of which proviso is to be approved by the Executive Director prior to release. This recommendation does not include a commitment of funds at this time; only an approval of the finance plan contingent upon successful passage of the proposed bond election and final approval by SBA of the project and plan. Berkeley County intends to submit this plan as projects in the upcoming Needs funding cycle.

IV. FUTURE MEETINGS

March 24, 2026 – held at the SBA

June 23, 2026 – held at the WV Lottery Building

V. ADJOURNMENT – (Action)



Berkeley County Schools

January 26, 2026

West Virginia School Building Authority
Attention Mr. Andy Neptune, Executive Director
2300 Kanawha Blvd E.
Charleston, West Virginia 25311

Dear Director Neptune and Members of the West Virginia School Building Authority Board:

On behalf of the Berkeley County Board of Education, we respectfully submit this correspondence in advance of the Board's proposed capital improvement bond election. As part of its long-term facilities planning, the Board seeks authorization to reference the West Virginia School Building Authority, along with other potential sources, within the proposed financing structure associated with the bond initiative.

The district is experiencing significant population growth. A population study found in the 2020-2030 CEFPP report shows the Berkeley County Schools' student population grew by 7.08% between October 2010 and October 2019 from 17,446 students to 19,623 students. Our current enrollment is 19,799 students in PreK-12.

The 32 schools in Berkeley County are at full capacity with numerous portables needed at sites to accommodate our students. Berkeley County Schools has a plan for addressing future growth that will enable the district to keep pace with the ever-expanding enrollment.

The Berkeley County Board of Education hereby requests that the West Virginia School Building Authority consider the following request on an upcoming meeting agenda:

The Berkeley County Board of Education requests approval to include the School Building Authority, or other sources, as a part of the finance plan of their proposed upcoming capital improvement bond election. This request is not a funding commitment at this time; rather, it is a request to include the SBA as an identified source of funding for the bond projects, contingent upon successful passage of the proposed bond election and final approval by SBA of the project and plan.

I would like the opportunity to be recognized to present the proposed bond and associated finance plan. The Berkeley County staff has worked closely with SBA staff to formulate projects to be included in an upcoming Needs project submission based on their county's 2020-2030 CEFPP.



Berkeley County Schools

The county's plan is to include the following capital improvements on May 12, 2026, Primary Election Bond Order:

<u>PROJECT</u>	<u>ESTIMATED COST</u> Funded by SBA/Other Sources*	<u>ESTIMATED COST</u> Funded by Bond Proceeds
<p>New Hedgesville Middle School</p> <p>Plan, develop, acquire, design, construct, equip, and furnish improve a new Hedgesville Middle School facility to replace the existing school building. The new school will offer a safe, modern and engaging learning environment and will include dedicated space for Career and Technical Education (CTE) programming.</p> <p>The existing Hedgesville Middle School facility will be converted to a secondary Alternative Education Learning Center which may host day programs, evening programs, special education programming and/or other instructional initiatives. All estimated project costs, including any associated and necessary fees, professional services and expenses, are included.</p>		\$61,000,000



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<p>New Workforce Development/Career and Technical Education Center</p> <p>Plan, develop, acquire, design, construct, equip, and furnish a comprehensive Workforce Development and Career and Technical Education (CTE) Center to serve Berkeley County Schools students in grades 9–12, as well as support regional workforce training initiatives. The project may include, but is not limited to, the acquisition, repurposing, and expansion of an existing retail or commercial facility into a flexible campus designed to support a wide range of academic, career, and technical education pathways. The Center will address both foundational and advanced learning needs for high-demand, high-skill careers and other specialized technical fields through hands-on training and credentialing opportunities. All estimated project costs, including any associated and necessary fees, professional services and expenses, are included.</p>	\$35,000,000	\$21,300,000
<p>Additions and Renovations to Martinsburg South Middle School</p> <p>Develop, acquire, design, construct, equip, furnish, improve, and pay all fees and expenses for additions and improvements to Martinsburg South Middle School, including, without limitation, the addition of permanent</p>	\$10,000,000	\$2,900,000



Berkeley County Schools

classrooms to replace existing portable classrooms, and site and safety improvements.		
Cafeteria and Kitchen Addition and Renovation at Tomahawk Intermediate School Plan, develop, acquire, design, construct, equip, furnish, and improve the cafeteria and kitchen facilities at Tomahawk Intermediate School. The project includes, without limitation, construction of new cafeteria space, improvements to kitchen areas, and modernization of food service infrastructure to support efficient and expanded meal service. All estimated project costs, including any associated and necessary fees, professional services and expenses, are included.		\$4,900,000
Classroom Addition and Improvements to Hedgesville High School Plan, develop, acquire, design, construct, equip, furnish, and improve classroom additions at Hedgesville High School, including, without limitation, the construction of permanent classrooms and student restrooms to replace existing portable classrooms. The project may also		\$5,600,000



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<p>include related site improvements and infrastructure upgrades necessary to support the new additions. All estimated project costs, including any associated and necessary fees, professional services and expenses, are included.</p>		
<p>Classroom Addition and Improvements to Rosemont Elementary School</p> <p>Plan, develop, acquire, design, construct, equip, furnish, and improve classroom additions and facility renovations at Rosemont Elementary School to enhance instructional space and accommodate student capacity. The project includes, without limitation, the addition of permanent classrooms to replace existing portable classrooms; renovation of cafeteria and gymnasium areas to better accommodate student enrollment; and other related site and facility improvements. All estimated project costs, including any associated and necessary fees, professional services and expenses, are included.</p>		\$7,700,000
<p>Cafeteria and Kitchen Improvements at Musselman High School</p> <p>Plan, develop, acquire, design, construct, equip, furnish, and improve the cafeteria and kitchen facilities at Musselman High School. The project includes, without limitation,</p>		\$6,300,000



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<p>improvements to kitchen areas, installation of new serving lines and equipment, flexible seating options, and modernization of food service infrastructure to support efficient and expanded meal service. All estimated project costs, including any associated and necessary fees, professional services and expenses, are included.</p>		
<p>Spring Mills Campus Road Improvements</p> <p>Plan, develop, acquire, design, construct, equip, furnish, and improve road infrastructure at the Spring Mills Campus to enhance traffic flow, access, and safety. The project includes, without limitation, the addition of dedicated turning lanes, a potential extension of Campus Drive to provide alternative access routes, and other related roadway and site improvements. Funding for this project, if approved, may be used to satisfy local matching requirements for applicable state or federal road improvement grants. If such grants or external funding become available, additional improvements may include the development of a secondary campus entrance or other traffic pattern improvements. All estimated project costs, including any associated and necessary fees, professional services and expenses, are included.</p>		\$2,500,000



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HVAC Improvements to Martinsburg High School Develop, acquire, design, construct, equip, furnish, improve, and pay all fees and expenses for the replacement of certain heating, ventilation and air conditioning (HVAC) systems at Martinsburg High School and/or related improvements.		\$1,100,000
Athletic Improvements to Musselman High School Develop, acquire, design, construct, equip, furnish, improve, and pay all fees and expenses for improved athletic facilities at Musselman High School, including, without limitation, the addition of a girls wrestling locker room, the replacement of the existing press box and/or other related improvements.		\$1,700,000

The finance plan for this bond includes a local commitment of \$115,400,000 (72%) in local bond funds and a future SBA Needs grant request of \$45,000,000 (28%) for a total project cost of \$160,400,000.

Thank you for your time and consideration in addressing the needs of Berkeley County Schools.

Sincerely,

Ryan S. Saxe, Ed.D.
Superintendent