School Building Authority of West Virginia

COMPREHENSIVE EDUCATIONAL FACILITIES PLAN

APPLICATION FOR AMENDMENT

**SBA FORM 101**

To be submitted to the SBA and the WVBE

**NOTE: THIS FORM MAY BE SUBSTITUTED FOR A SIMILAR SBA-APPROVED DIGITAL INSTRUMENT**

COUNTY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AMENDMENT #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AMENDMENT TYPE(s):

* + - 1. Budget\_\_\_B. Project\_\_\_C. Overall Plan\_\_\_\_\_\_\_\_\_\_

Date Amendment Approved by LEA: \_\_\_\_\_\_\_ Signature-County Superintendent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Briefly describe the nature of the amendment and/or scope of work to be completed:

**A. BUDGET AMENDMENTS FOR PREVIOUSLY APPROVED PROJECT WITHIN THE CURRENT CEFP**

Include a revised CEFP finance plan summary sheet and any other altered CEFP pages with revision date as per Section E to specifically reflect the project expenditures requested in this amendment. Briefly describe the need to adjust the present budget.

 **Budget Amount**

1. Total project budget previously approved in CEFP $\_\_\_\_\_\_\_\_\_\_\_\_\_

 a. SBA Grant $\_\_\_\_\_\_\_\_\_\_

 b. Other (describe) $\_\_\_\_\_\_\_\_\_\_

2. Amendment to this project budget (+/-) $\_\_\_\_\_\_\_\_\_\_\_\_\_

 a. SBA Grant $\_\_\_\_\_\_\_\_\_\_

 b. Other (describe) $\_\_\_\_\_\_\_\_\_\_

3. Total amount of this project if amendment is approved $\_\_\_\_\_\_\_\_\_\_\_\_\_

**B. AMENDMENT TO EXISTING OR NEW PROJECT** (Complete information on additional pages if 2, 3, or 4 are checked below)

1. \_\_\_Revise the scope of an existing project 2. \_\_\_Add a new project not currently in CEFP

3. \_\_\_New addition or renovation project 4. \_\_\_Technology and/or bldg. infrastructure Improvements

Provide a revised budget in Part A for the project(s) affected by this amendment. Also, provide replacement sheets for the current approved plan on file in the SBA and WVDE offices for all chapters of the plan affected by the amendment. Include revision dates on all replacement sheets as per Section E.

**C. OVERALL PLAN AMENDMENT** (Complete Information on additional pages)

Amendments to the overall plan are defined as those changes that alter the educational delivery models (grade configuration, delivery system, etc.) or dramatically affect the major elements of the CEFP identified in WVBE 6200, Chapter 1, Handbook on Planning Schools or Goals and Objectives of the SBA (West Virginia Code §18-9D-15). Provide replacement sheets for the current approved plan on file in the SBA and WVDE offices for all chapters of the plan affected by the amendment, including revisions dates on all replacement sheets as per Section E.

**D. AMENDMENT JUSTIFICATION AS REQUIRED IN WEST VIRGINIA CODE §18-9D-15** (Attachment additional backup information, if required)

1. Describe how the amendment alters the current ten-year ~~comprehensive educational facilities plan~~ CEFP, project, finance plan, and changes in the scope of the project. (Narrative)

2.Provide the impact of this amendment upon the educational opportunities of students and the budget of the LEA. (Narrative)

3. Describe how the existing facility plan does not and the proposed amendment does meet the following goals of the SBA as described in W.Va. Code §18-9D-16:

 a. Student health and safety including, but not limited to, critical health and safety needs

 b. Economies of Scale, including compatibility with similar schools that have achieved the most economical organization, facility use, and pupil-teacher ratios

 c. Reasonable Travel Time and practical means of addressing other demographic considerations

 d. Multi-County and regional planning to achieve the most effective and efficient instructional delivery system

 e. Curriculum improvements and diversification, including the use of instructional technology, distance learning and access to advanced courses in science, mathematics, language arts, and social studies

 f. Innovations in Education

 g. Adequate Space for projected student enrollments

 h. The history of efforts taken by the LEA to propose or adopt local school bond issues or special levies to the extent Constitutionally permissible

 i. Regularly scheduled preventive maintenance

 j. How the project will assure the prudent and resourceful expenditure of state funds and achieve the purposes of this article for constructing, expanding, renovating or otherwise improving and maintaining school facilities for a thorough and efficient education

**E. SUBMISSION OF REVISED CEFP PAGES**

List the page numbers changed in the CEFP by this amendment, attach the altered pages to this form, place the revision date (revised [date]) on the bottom right hand corner of each revised page, and submit one copy to both the SBA and the WVDE. If additional pages are required, use the page number from the preceding page in the CEFP and add successive letters, i.e., 47, 47a, 47b, 48.

**FOR SBA AND WVDE USE ONLY**

Project Number: \_\_\_\_\_

Previous Budget Approved: $\_\_\_\_\_\_\_\_\_\_\_\_Amended Budget Approved: $\_\_\_\_\_\_\_\_\_\_\_\_

**SBA APPROVAL DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WVBE APPROVAL DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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