

School Building Authority of West Virginia
CONSTRUCTION MANAGER EVALUATION FORM
 (Submit For Each Architect/Engineer at the Conclusion of the Project)
SBA FORM 192

PROJECT: _____ DATE: _____

CONSTRUCTION MANAGER: _____

ITEM	EVALUATION CRITERIA	EVALUATION SCORE
1	Effectiveness of Project master schedule development and coordination	
2	Ability to create and maintain the project budget	
3	Accuracy of the project budget	
4	Quality and timeliness of the design schedule coordination	
5	Contribution to the planning and design meetings	
6	Timeliness of the design phase estimates	
7	Contribution to the design phase value Engineering	
8	Quality of the Constructability Reviews	
9	Quality of General Conditions requirements established for bidding	
10	Assistance with the creation and execution of construction contracts	
11	Ability to manage the construction contractors	
12	Willingness to assume responsibilities and resolve construction issues	
13	Did the construction manager render fair decisions when construction claims arose	
14	Did the construction manager provide complete services with regards to project closeout	

EVALUATION SCORING:

Rate the contractors performance based on the following scale:

5 = Excellent; 4 = Good; 3 = Satisfactory; 2 = Less than Satisfactory; 1 = Unacceptable; N/A = Not Applicable

Comments are required if any score is less than 3

EVALUATOR: _____ DATE: _____

SBA REPRESENTATIVE: _____ DATE: _____

Each construction manager performing services on SBA projects shall be subject to performance evaluations. This document will be completed by the county representative and the SBA project representative assigned to the project. The SBA project representative will coordinate the evaluation with the county representative and prepare the final evaluation to be kept on file at the SBA office for determination of the construction manager's ability to perform future construction management service on SBA projects.

This document must be submitted to the SBA office at the completion of each construction period.

E-MAIL THIS FORM

This form may be submitted electronically. Attach a completed form to an e-mail addressed to the specific SBA Project Manager for the affected project. All SBA e-mail addresses are available on our website: sba.wv.gov.

