

**School Building Authority of WV  
Special Teleconference Meeting Minutes  
Friday, July 11, 2014  
11:00 A.M.**

**I.**

**Call To Order**

Mr. Peter Markham, Governor's Designee, called the School Building Authority of West Virginia (SBA) meeting to order at 11:00 a.m. on July 11, 2014. The following members participated in the teleconference meeting: Mr. Steve Burton, Vice President; Mr. Robert Holroyd; Mr. Victor Gabriel; Mr. Tom Lange; Mr. Chris Morris; Mr. Charles Heinlein; Ms. Tina Combs; Dr. William White and Mr. David Sneed, Executive Director. Mr. Eric Lewis and Mr. Robert Dunlevy were not available for this meeting. Also present were the following SBA staff members: Mr. Garry Stewart; Mr. Scott Raines; Mr. Benjamin Ashley; Mr. Dana Womack; Ms. Joyce VanGilder and Ms. Stella Gill.

**II.**

**ACKNOWLEDGMENTS AND RECOGNITIONS**

Mr. Peter Markham informed the authority that Mr. David Sneed had been appointed as the new Executive Director of the School Building Authority. He also welcomed Mr. Sneed back to the School Building Authority and stated that he looked forward to working with him.

**NEW BOARD MEMBERS**

Mr. Peter Markham introduced Judge Paul Zakaib, Jr. for the purpose of swearing in the new Authority Members. Judge Zakaib provided the Oath of Office to Mr. Chris Morris and Mr. Charles Heinlein as the newest board members of the School Building Authority. Judge Zakaib also provided the Oath of Office to Mr. David Sneed as the new Executive Director of the School Building Authority.

**III.**

**APPROVAL OF MINUTES**

The minutes of the June 11, 2014 meeting were provided to the Authority Members and upon a motion by Mr. Victor Gabriel with a second by Mr. Steve Burton, the Authority approved the SBA Meeting Minutes of June 16, 2014.

**IV.**

**EXECUTIVE DIRECTOR'S REPORT**

Mr. David Sneed expressed his appreciation to the Governor and to Mr. Peter Markham for allowing him this opportunity to serve as the new Executive Director of the School Building Authority. He also informed the Authority members that he looks forward to working with them and to having the opportunity to make a difference in children's lives throughout West Virginia.

V.

## CONSTRUCTION COMMITTEE REPORT

Mr. Peter Markham recognized Mr. Steve Burton to provide details regarding the Construction Committee's recommendation for Lewis County's request for Emergency Grant Funds. Mr. Burton informed the Authority that the Construction Committee had reviewed the information compiled by the SBA staff regarding Lewis County's request for Emergency Grant Funds for the remediation of the slip that has occurred on the Leading Creek Elementary project site. Mr. Burton informed the Authority that after careful consideration of this request, the Construction Committee recommended the Authority approve Lewis County's Request for Emergency Grant Funds in the amount of \$350,000.

Mr. Peter Markham then recognized Mr. David Sneed to provide the full Authority with further details regarding this issue. Mr. Sneed informed the Authority that although it was his intention to take a closer look at the criteria for Emergency Grant Funds in the future, he had carefully reviewed Lewis County's request for Emergency Funds and would recommend approval of this request. Mr. Sneed stated that he had determined that Lewis County had exhausted all other means of funding the remediation of this slip and Lewis County met the emergency funding requirements.

Mr. Sneed then recognized Mr. Scott Raines to provide further details regarding the issue. Mr. Raines informed the Authority that the Lewis County Board of Education purchased a 20 acre site for the construction of the new Leading Creek Elementary School. Geotechnical subsurface investigation was completed to determine the soil conditions prior to the design of the site preparation bid package. Mr. Raines stated that the geotechnical engineer had designed the sloped embankment in a manner that the engineer felt was sufficient for the soil conditions that existed. The site preparation work on the sloped embankment was completed mid-summer 2013 at which time seed blanket slope protection was installed in an effort to re-vegetate the bank. However, due to the blankets being placed in the summer, vegetation did not grow on the bank prior to a period of substantial rainfall. Several inches of rain fell in a short period of time causing the new slope to become saturated. This saturation caused the slope to become weak under the pressure of the land on the adjacent property located at the top of the slope, causing the slip to occur. The pressure of the displaced earth material threatens the school foundation and further movement will halt construction. Lewis County then purchased the additional acreage necessary from the adjacent property owner in order to repair the slope. The county requested a cost from the site contractor to remediate the problem but this cost appeared excessive. A slip remediation plan was engineered and bids were received which were considerably less expensive than the original estimates provided by the original site preparation contractor.

Mr. Raines informed the Authority that Bids were received for the slip remediation work on June 25<sup>th</sup> and the cost to complete the work including engineering costs totaled \$448,900. Mr. Raines stated that should the Authority desire to assist Lewis County, the staff would recommend that a portion of the existing construction contingency be used for this remediation, reducing the amount of emergency funding necessary. However, he further recommended that we maintain an \$80,000 construction contingency on the project until its completion.

Based upon the Construction Committee's recommendation and upon a motion by Mr. Robert Holroyd with a second by Mr. William White, the Authority voted to approve Lewis County's request for Emergency Grant Funds for the remediation of the slip at the Leading Creek Elementary School in an amount not to exceed \$350,000.

## ADDITIONAL DISCUSSIONS

Mr. Peter Markham asked if there were any further items of discussion for this meeting. Dr. William White informed the Authority that he had met with Mr. Markham and in the course of their discussion Mr. Markham and he agreed that the State Board of Education should take leadership setting-up the delegation to work on a long range plan to address the Romney Schools for the Deaf and Blind facilities issues. Dr. White also stated that he was aware that Mr. Tom Lange had expressed interest in participating on this project. Mr. Lange concurred, but indicated that he did not want his participation to be construed that he supported SBA funding in the future for the project. He also stated that should anyone else wish to be a part of this delegation, that they should contact the Department of Education.

Regarding other matters, Mr. Steve Burton stated that he would like for the SBA staff to take a closer look at the criteria utilized for future Emergency Grant Fund requests and for the Authority to attempt to return to a more stringent interpretation of the SBA's Policy and Procedures regarding this issue. Mr. Peter Markham informed the Authority that he had recently met with Mr. David Sneed regarding his goals and initiatives as the new Executive Director. Mr. Markham stated that this issue was one of the items that the Governor's office had directed Mr. Sneed to review and begin implementation of the standing policy. Mr. Sneed stated that it was his intention to analyze the current emergency grant funding policy along with the SBA staff and to bring back a recommendation to the next Quarterly Meeting of the SBA.

Mr. Peter Markham discussed the potential for an SBA work session to discuss several policy & procedure matters in the near future. He indicated that Ms. Stella Gill is in the process of scheduling this meeting in August and Mr. Markham requested that the Authority members respond as soon as possible to Ms. Gill's request for meeting dates.

VI.

## ADJOURNMENT

There Being no further business to come before the Authority and upon a motion by Mr. Steve Burton with a second by Mr. Victor Gabriel, the Authority voted to adjourn the July 11, 2014 meeting of the School Building Authority of West Virginia.

Minutes approved September 29, 2014



Mr. Peter Markham, Governor's Designee  
School Building Authority of West Virginia