

**SCHOOL BUILDING AUTHORITY OF WEST VIRGINIA
Meeting Minutes**

**Held At:
School Building Authority of West Virginia
2300 Kanawha Boulevard, East
Charleston, West Virginia**

**November 13, 2017
8:30 a.m.
November 14, 2017
8:30 a.m.**

I. CALL TO ORDER

Chairman Brian Abraham, Governor's Designee, called the School Building Authority of West Virginia's (SBA) Quarterly Meeting to order at 8:30 a.m. on Monday, November 13, 2017. The following Authority Members were present: Mr. Steve Burton, Vice-Chair; Mr. Victor Gabriel, Secretary; Mr. Robert Holroyd; Mr. Tom Lange; Mr. Chris Morris; Mr. David Perry; Mr. Bart Willis; Dr. James Wilson and Mr. Miller Hall. The following staff of the SBA were also present: Mr. Frank Blackwell, Executive Director; Mr. Garry Stewart; Mr. Scott Raines; Mr. Mike Hall; Mr. Ben Ashley; Mr. Dana Womack; Ms. Joyce VanGilder; Ms. Stella Gill; Ms. Angie Bradley and Ms. Tammy Brewer.

II. ACKNOWLEDGMENTS AND RECOGNITIONS

Chairman Abraham acknowledged Mr. David Perry the newest member of the Authority, representing the West Virginia Board of Education.

The following individuals attended the SBA Meeting: Mr. Greg Williamson, Williamson Shriver Architects; Mr. Travis Arey, PCSMANAGE; Mr. Ryan Quinn, Gazette-Mail; Mr. Steve Priestley, President Lincoln County BOE; Mr. Jeff Midkiff, Superintendent Lincoln County Schools; Mr. Ray Ellis, Treasurer Lincoln County Schools; Mr. Greg Gosgnay, Facilities Director Lincoln County Schools; Mr. Nick Patrick, WCHS-TV; Mr. Zach Sallade, Putnam County Schools; Mr. David Ferguson, ZMM, Inc.; Mr. Chris Canterbury, E.T. Boggess; Mr. Matt Stark, Wayne County Schools; Mr. Todd Alexander, Superintendent Wayne County Schools; Mr. Jeb Ryan, Wayne County Schools; Mr. Ed Cokeley, President Ritchie County BOE; Mr. Rick Coffman, Superintendent Ritchie County Schools; Mr. Trey Morrone, President Wayne County BOE; Mr. John Flint, Superintendent Wood County Schools; Mr. Pier Bocchini, Wood County Schools; Mr. Lawrence Hasbargen, President Wood County BOE; Ms. Whitney Kines, Wood County Schools; Mr. Mike Fling, Wood County Schools; Ms. Katrina Kerstetter, Preston County Schools; Mr. Steve Wotring, Superintendent Preston County Schools; Mr. Brad Martin, Preston County Schools; Mr. Ernest Dellatore, McKinley and Associates; Ms. Mary Jane Pope Albin, Superintendent Wirt County Schools; Mr. Carl Brainard, President Wirt County BOE; Mr. Jeff Smith, Director of Maintenance Wirt County BOE; Mr. Curtis Moon, Wirt County BOE; Mr. Michael Wells, Superintendent Pleasants County Schools; Mr. Rex Cox, Maintenance Supervisor Pleasant County Schools; Ms. Heather Straight, President Pleasants County BOE; Ms. Joetta Basile, Superintendent Monroe County Schools; Mr. Danny G. Lively, President Monroe County BOE; Ms. Judy Reckart, Monroe County Schools; Senator Kenny W. Mann; Dr. Barbara Parsons, President Monongalia County BOE; Dr. Frank Devono, Superintendent Monongalia County Schools; Mr. Kenny Baker, Director of Support Services Mineral County Schools; Mr. Rob Woy, President Mineral County BOE; Mr. Shawn Dilly, Superintendent Mineral County Schools; Mr. Nathan Haynes, Calhoun County Schools; Ms. Jenna Jett, Calhoun County Schools; Mr. Andrew Matheney, Calhoun County BOE; Ms. Kelli Whytsell, Superintendent Calhoun County Schools; Mr. Eddie Campbell, Jr., Superintendent Tucker County Schools; Mr. Jonathan Hicks, President Tucker County BOE; Mr. Scott Cochran, Superintendent Webster County Schools; Mr. David Dilly, Superintendent Braxton County Schools; Ms. Ginger Altizer, Braxton County Schools; Ms. Brenda Wells, Facilities Director Braxton

County Schools; Mr. Jack Cullen, Superintendent Mason County Schools; Mr. Greg Fowler, President Mason County BOE; Mr. James David Farley, President Mingo County BOE; Mr. Donald Spence, Superintendent Mingo County Schools; Ms. Patrick Billips, Mingo County BOE; Mr. Ryan S. Saxe, Superintendent Cabell County Schools; Mr. James Colegroves, Cabell County Schools; Mr. Drew Rottgen, Cabell County Schools; Mr. John Green, WSAZ News; Mr. Jim Ross, The State Journal; Dr. Ron Duerring, Superintendent Kanawha County Schools; Mr. Chuck Wilson, Facilities Director Kanawha County Schools; Mr. Thom Worledge, McKinley and Associates; Mr. Joe Paxton, Superintendent Clay County Schools; Mr. Larry Gillispie, Clay County BOE; Ms. Jennifer Paxton, Clay County BOE; Mr. David Mullins, Clay County BOE; Mr. Tommy Cloer, Clay County BOE; Dr. Deborah Akers, Superintendent Mercer County Schools; Mr. Paul Hodges, President Mercer County BOE; Ms. Mary Nice Kaufman, Mercer County BOE; Ms. Teresa Russel, Mercer County BOE; Ms. Amanda Kimble, Tyler County BOE; Mr. Jeff Davis, Tyler County BOE; Ms. Robin Daquilante, Superintendent Tyler County Schools; Mr. Jeff Pancione, Superintendent Hampshire County Schools; Ms. Jean Shoemaker, President Hampshire County BOE; Ms. Denise Hott, Hampshire County BOE; Ms. Toni Hinerman, President Hancock County BOE; Mr. Tim Woodward, Superintendent Hancock County Schools; Mr. Joseph Campinelli, Hancock County Schools; Mr. Gabriel Devono, Superintendent Randolph County Schools; Ms. Donna Auvil, President Randolph County BOE; Ms. Debbie Schmidlen, Randolph County Schools; Mr. Mark Dziakowicz, Facilities Director Hancock County Schools; Mr. Corey Murphy, Marshall County Schools; Mr. Ron Blatt, Facilities Director Marshall County Schools; Mr. Jeff Crook, Superintendent Marshall County Schools; Mr. Charles Hedrick, Superintendent Pendleton County Schools; Mr. Rick Linaburg, Pendleton County Schools; Mr. JP Mowery, Pendleton County Schools; Ms. Deirdre Cline, Superintendent Wyoming County Schools; Mr. Jeff Brewer, Director of Maintenance Wyoming County Schools; Mr. Roy Wager, Superintendent Upshur County Schools and Dr. Tammy Samples, President Upshur County BOE.

III. **APPROVAL OF MINUTES**

SBA Quarterly Meeting Minutes for September 25, 2017

Upon a motion by Mr. Robert Holroyd, with a second by Mr. Tom Lange the Authority voted to approve the minutes from the SBA Quarterly Meeting of September 25, 2017.

IV. **EXECUTIVE DIRECTOR'S REPORTS**

There were no Executive Director's Reports.

V. **CEFP AMENDMENTS**

Executive Director Blackwell notified the Authority that the following amendments to county Comprehensive Educational Facilities Plans (CEFPs) had been reviewed and were recommended for approval by the staff of the SBA and also reviewed and coordinated with the State Department of Education Office of School Facilities. The State Board of Education took action on these same amendments at their November 2017 Meeting. For amendments relating to 2017 NEEDs Projects, approval of the amendments does not indicate financial support for these projects. Complete amendment submittals were available for review. The following Amendments were submitted for review and approval:

A. Hampshire County's CEFP Amendment

The Hampshire County Board of Education requested approval of an amendment to its 2010-2020 CEFP. This amendment involved Augusta Elementary School that was recommended to be replaced within the first five years of the 2010-2020 CEFP. The board has had turnover in the Superintendent's position and has not been able to prepare and run a bond to be able to replace the school. In the foreseeable future this building will need to remain open and online. As a result, there is a need to replace a portion of the roof. The section is approximately 14,544 square feet and was installed in approximately 1991. The portion of the building that the roof needs replaced is also heated with a boiler. As part of the project, the board will add the curbs for future replacement of the boiler with HVAC.

Hampshire County had complied with the SBA CEFP Amendment process.

Upon a motion by Mr. Steve Burton, with a second by Mr. Chris Morris, the Authority voted to approve Hampshire County's CEFP Amendment.

B. Kanawha County's CEFP Amendment

The Kanawha County Board of Education requested approval of an amendment to its 2010-2020 CEFP. This amendment adds the roof and HVAC replacement for Ben Franklin Career/Technical Center as a top priority NEEDs Project on the 2010-2020 CEFP.

Kanawha County had complied with the SBA CEFP Amendment process.

Upon a motion by Mr. Steve Burton, with a second by Mr. Victor Gabriel, the Authority voted to approve Kanawha County's CEFP Amendment.

C. Mingo County's CEFP Amendment

The Mingo County Board of Education requested approval of an amendment to its 2010-2020 CEFP. This amendment would close Gilbert Elementary School and moves those students to Gilbert Middle School as a Gilbert PreK-8 School.

Mingo County had complied with the SBA CEFP Amendment process.

Upon a motion by Mr. Victor Gabriel, with a second by Mr. Bart Willis, the Authority voted to approve Mingo County's CEFP Amendment.

D. Monongalia County's CEFP Amendment

The Monongalia County Board of Education requested approval of an amendment to its 2010-2020 CEFP. The 2010 CEFP had a recommendation for replacement of the windows and roofing at Morgantown High School. In addition to these items, the project needed to be amended to include demolition and creation of new classrooms in former mechanical space; replacement of fire alarm system; demolition of smokestack; replacement of interior and exterior doors; replacement and installation of rooftop access ladders and catwalks; and creation of a new secured access entrance.

Monongalia County had complied with the SBA CEFP Amendment process,

Upon a motion by Mr. Victor Gabriel, with a second by Mr. Miller Hall the Authority voted to approve Monongalia County's CEFP Amendment.

E. Pleasants County's CEFP Amendment

The Pleasants County Board of Education requested approval of an amendment to its 2010-2020 CEFP. This amendment would provide access controls at St. Mary's and Belmont Elementary Schools and provide safe school entrances, upgraded access controls and new digital/I.P. camera surveillance systems.

Pleasants County had complied with the SBA CEFP Amendment process.

Upon a motion by Mr. Steve Burton, with a second by Mr. Robert Holroyd, the Authority voted to approve Pleasants County's CEFP Amendment.

F. Randolph County's CEFP Amendment

The Randolph County Board of Education requested approval of an amendment to its 2010-2020 CEFP. This amendment would involve the addition of four classrooms to George Ward Elementary School and the addition of a new kitchen and cafeteria at Beverly Elementary School, as well as an HVAC and two preschool classrooms with restrooms. These renovations/additions are needed do to the closure of Valley Head Elementary and Homestead Elementary and the transfer of these students to George Ward Elementary and Beverly Elementary Schools.

Randolph County had complied with the SBA CEFP Amendment process.

Upon a motion by Dr. James Wilson, with a second by Mr. Tom Lange, the Authority voted to approve Randolph County's CEFP Amendment.

G. Ritchie County's CEFP Amendment

The Ritchie County Board of Education requested approval of an amendment to its 2010-2020 CEFP. This amendment involves the replacement of Ritchie County High / Middle School access control, energy improvements and exterior doors.

Ritchie County had complied with the SBA CEFP Amendment process.

Upon a motion by Mr. Robert Holroyd, with a second by Mr. Steve Burton, the Authority voted to approve Ritchie County's CEFP Amendment.

VI. **FINANCE REPORTS**

A. Update of Refunding of 2007 Bonds – Series 2017

Mr. Garry Stewart informed the Authority that the pricing of the Series 2017 Bonds occurred on September 26, 2017. The results were provided, to the Authority, in a hand-out.

B. Funds Available for the 2018 NEED's Projects

Mr. Stewart provided an analysis of the estimated Funds available for distribution for the 2018 NEEDs Funding Cycle, the analysis was provided to the Authority, in Attachment I.

VII. **PROJECT REVIEWS AND SUPERINTENDENT INTERVIEWS**

The Authority was informed that the Staff of the SBA had been working closely with most of the Counties submitting NEEDs Projects for funding consideration this year. A summary of the projects including each project's finance plan along with staff comments relating to each project was provided in Attachment J. Superintendents and Board Presidents were invited to present their projects to the Authority and answer questions from the Authority during their interview process.

***Present for County's Presentation**

LINCOLN COUNTY

- *Mr. Jeff Midkiff, Superintendent**
- *Mr. Steve Priestley, Board President**
- *Mr. Ray Ellis, Treasurer**
- *Mr. Greg Gosgnay, Director Of Maintenance**

Lincoln County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$1,129,270 and will be providing \$200,000 in local funds for a total of \$1,329,270. These funds will be used for roof replacements at Guyan Valley Middle School (partial), Midway Elementary School, Hamlin PK-8 School (partial), Duval PK-8 School, and Ranger Elementary.

RITCHIE COUNTY

- *Mr. Rick Coffman, Superintendent**
- *Mr. Ed Cokeley, Board President**

Ritchie County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$1,512,431 and will be providing \$504,144 in local funds for a total of \$2,016,575. These funds will be used for additions and renovations to Ritchie County Middle/High School, which include a safe school entrance, exterior door replacement, and relocating the administration offices.

WAYNE COUNTY

- *Mr. Todd Alexander, Superintendent**
- *Mr. Trey Morrone, Board President**
- *Mr. Matt Stark, Board of Education**
- *Mr. Jeb Ryder, Board of Education**

Wayne County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$3,686,750 and will be providing \$150,000 in local funds for a total of \$3,836,750. These funds will be used for HVAC renovations and a roof replacement to correct indoor air quality and water infiltration issues at Spring Valley High School.

WOOD COUNTY

- *Mr. John Flint, Superintendent**
- *Mr. Mike Fling, Assistant Superintendent**
- *Mr. Lawrence Hasbargen, Board President**
- *Ms. Whitney Kines, Director of Finance**
- *Mr. Pier Bocchini, Director of Technical Center**

Wood County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$8,400,600 and will be providing \$1,591,400 in local funds for a total of \$9,992,000. These funds will be used for additions and renovations to the Wood County Technical Center, which include additional space for expanding enrollment and programs. Also, this will allow Wood County to house all programs within one facility in increase operating efficiency.

WIRT COUNTY

- *Ms. Mary Jane Pope Albin, Superintendent**
- *Mr. Carl Brainard, Board President**
- *Mr. Jeff Smith, Director of Support Services**
- *Mr. Curtis Moon, Director of Maintenance**

Wirt County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$1,064,706 and will be providing \$125,000 in local funds for a total of \$1,189,706. These funds will be used for door, fire alarm, restroom upgrades and HVAC renovation at Wirt County Primary/Middle School. These renovations will correct several school access safety, ADA and indoor air quality issues at this facility.

PLEASANTS COUNTY

- *Mr. Michael Wells, Superintendent**
- *Ms. Heather Straight, Board President**
- *Mr. Rex Cox, Maintenance Supervisor**

Pleasants County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$464,494 and will be providing \$81,969 in local funds for a total of \$546,463. These funds will be used for safe school entrances at St. Mary's Elementary School and Belmont Elementary School in order to more adequately address today's school access safety standards.

MONROE COUNTY

- *Ms. Joetta Basile, Superintendent**
- *Mr. Danny G. Lively, Board President**
- *Ms. Judy Reckart, Monroe County BOE**

Monroe County presented its 2018 NEEDs Project that requests SBA funds in the amount of up to \$16,242,000 and will be providing \$1,192,000 in local funds for a total of \$3,758,000 upon the passage of a local bond issue (\$5,880,000) and is requesting an additional \$1,000,000 in QZAB funds for a total of \$22,192,000 (\$24,192,000). These funds will be used for the construction of a new Peterstown PK-8 School. Should this project be funded, the existing Peterstown Elementary and Peterstown Middle School will close and a new 750 student facility will be built in the Peterstown area.

MONONGALIA COUNTY

- *Dr. Frank Devono, Superintendent**
- *Dr. Barbara Parsons, Board President**

Monongalia County presented its 2018 NEEDs Project that requests SBA funds in the amount of up to \$4,024,133 and will be providing \$1,341,377 in local funds for a total of \$5,365,510. These funds will be used for classroom addition and school access safety upgrades and other building renovations to the existing Morgantown High School.

MINERAL COUNTY

- *Mr. Shawn Dilly, Superintendent**
- *Mr. Rob Woy, Board President**
- *Mr. Kenneth Baker, Director of Support Services**

Mineral County presented its 2018 NEEDs Project that requests SBA funds in the amount of up to \$8,718,368 and will be providing \$500,000 in local funds for a total of \$9,218,368 for interior renovations at Keyser Middle School, reconfiguring the facilities original open-concept floor plan into more traditional spaces.

PRESTON COUNTY

- *Mr. Stephen Wotring, Superintendent**
- *Mr. Brad Martin, Assistant Superintendent**
- *Ms. Katrina Kerstetter, Chief Business Official**

Preston County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$1,292,400 and will be providing \$0 in local funds for a total of \$1,292,400. These funds will be used for roof replacements at Bruceton PK-8 School and Kingwood Elementary School.

TUCKER COUNTY

***Dr. Eddie Campbell, Jr., Superintendent**
***Mr. Jonathan Hicks, Director of Support Services**

Tucker County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$828,647 and will be providing \$0 in local funds for a total of \$828,647. These funds will be used for a new roof replacement and site drainage improvements to assist with water infiltration issues at Davis Thomas Elementary/Middle School.

WEBSTER COUNTY

***Mr. Scott Cochran, Superintendent**

Webster County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$6,489,390 and will be providing \$0 in local funds for a total of \$6,489,390. These funds will be used for additions and renovations to the Webster County High School. The work proposed includes exterior façade wall repairs, HVAC unit replacement, sidewalk replacement, flooring replacement, door security hardware upgrades, and a middle school gym addition.

CALHOUN COUNTY

***Ms. Kelli Whytsell, Superintendent**
***Ms. Jenna Jett, Board President**
***Mr Nathan Hayes, COO of Administrative Services**
***Mr. Andrew Metheney, Chief Financial Officer**

Calhoun County presented its 2018 NEEDs Project that requests SBA funding in an amount of up to \$895,118 and will be providing \$0 in local funds, for a total of \$895,118. These funds will be used for renovations to the existing waste water treatment plant and restroom renovations at Calhoun County Middle/High School.

BRAXTON COUNTY

***Mr. David Dilly, Superintendent**
***Ms, Brenda Wells, Director of Facilities**
Ms. Ginger Altizer, Braxton County Schools

Braxton County presented its 2018 NEEDs Project that requests SBA funding in an amount of up to \$575,979 and will be providing \$200,000 in local funds, for a total of \$775,979. These funds will be used for a new roof over a majority of the facility and HVAC replacement of 3 existing HVAC units at Sutton Elementary School.

MASON COUNTY

***Mr. Jack Cullen, Superintendent**
***Mr. Greg Fowler, Board President**

Mason County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$482,261 and will be providing \$53,585 in local funds for a total of \$535,846. These funds will be used for building automation and fire alarm system upgrades at Roosevelt Elementary School, Ashton Elementary School, and Point Pleasant Middle/High School and Career Center.

KANAWHA COUNTY

***Dr. Ron Duerring, Superintendent**
***Mr. Chuck Wilson, Director of Facilities**

Kanawha County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$6,992,759 and will be providing \$1,748,190 in local funds for a total of \$8,740,949. These funds will be used for HVAC renovations and a new roof replacement at Ben Franklin Career Center.

CABELL COUNTY

***Mr. Ryan Saxe, Superintendent**
***Mr. James Colegrove, Cabell County BOE**
***Mr. Drew Rottgen, Cabell County BOE**

Cabell County presented its 2018 NEEDs Project that requests SBA funding in an amount of up to \$6,618,539 and will be providing \$6,618,539 in local funds, for a total of \$13,237,078. These funds will be used for the construction of a new Highlawn Elementary School on the site of the old Enslow Middle School. The existing Enslow Middle School building, with the exception of the gymnasium, will be demolished in order to build the new 300 student facility within the Highlawn neighborhood.

CLAY COUNTY

***Mr. Joe Paxton, Superintendent**
***Mr. David Mullins, Board President**
***Mr. Larry Gillispie, Clay County Schools**
***Ms. Jennifer Paxton, Treasurer**
***Mr. Tommy Cloer, Clay County Technical Schools**

Clay County presented its 2018 NEEDs Project that requests SBA funding in an amount of up to \$9,263,438 and will be providing \$500,000 in FEMA disaster relief funds, for a total of \$9,763,438. These funds will be used in conjunction with a FEMA grant to renovate the existing Clay County High School, where the basement and locker rooms were flooded in the June 2016

disaster. SBA funds will be used for the reconfiguration of the gym/locker rooms, access safety upgrades, restroom renovations, HVAC, Electrical and window upgrades and a commons area addition. While the school sits within the 100-year flood plain, all proposed work, with the exception of the basement, will occur in areas that were not flood in June, 2016.

MINGO COUNTY

***Mr. Donald Spence, Superintendent**
***Mr. James David Farley, Board President**
***Mr. Patrick Billips, Mingo County BOE**

Mingo County presented its 2018 NEEDs Project that requests SBA funds in the amount of up to \$916,365 and will be providing \$310,000 in local funds for a total of \$1,226,365. These funds will be used to transform Gilbert Middle School into a renovated Gilbert PK-8. Should this project be funded, the existing Gilbert Elementary will close.

MERCER COUNTY

***Dr. Deborah Akers, Superintendent**
***Mr. Paul Hodges, Board President**
***Ms. Mary Nice Kaufman, Mercer County BOE**
***Ms. Teresa Russell, Mercer County Schools**

Mercer County presented its 2018 NEEDs Project that requests SBA funds in the amount of up to \$10,704,032 and will be providing \$1,500,000 in local funds for a total of \$12,204,032 for the construction of a new PK-2 Elementary School. Should this project be funded, at the conclusion of construction of this facility, Memorial Elementary and Whitethorn Elementary will close. Two additional Pre-K classrooms will be included to accommodate additional Pre-K students. Additional space for special education students from this attendance area, that are currently being transported out of area, will also be included to allow for reduced travel times.

TYLER COUNTY

- *Ms. Robin Daquilante, Superintendent**
- *Ms. Amanda Kimble, Director of Facilities**
- *Mr. Jeff Davis, Chief Financial Officer**

Tyler County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$1,414,800 and will be providing \$157,200 in local funds for a total of \$1,572,000. These funds will be used for new roofs at Arthur I. Boreman Elementary School and Sistersville Elementary School.

RANDOLPH COUNTY

- *Mr. Gabriel Devono, Superintendent**
- *Ms. Donna Auvil, Board President**
- *Ms. Debbie Schmidlen, Randolph County BOE**

Randolph County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$6,178,645 and will be providing \$100,000 in local funds for a total of \$6,278,645. These funds will be used for renovations and additions to Beverly Elementary School and George Ward Elementary School to accommodate for the additional students as a result of the closures of Valley Head Elementary and Homestead Elementary Schools.

MARSHALL COUNTY

- *Dr. Jeff Crook, Superintendent**
- *Mr. Corey Murphy, Assistant Superintendent**
- *Mr. Ron Blant, Director of Facilities**

Marshall County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$693,780 and will be providing \$341,713 in local funds for a total of \$1,035,493. These funds will be used for safe school entrances at Cameron Elementary School, Center McMechen Elementary School, and Moundsville Middle School.

HANCOCK COUNTY

- *Mr. Tim Woodward, Superintendent**
- *Ms. Toni Hinerman, Board President**
- *Mr. Mark Dziarkowicz, Director of Facilities**
- *Mr. Joseph Campinelli, Hancock County BOE**

Hancock County presented its 2018 NEEDs Project that requests SBA funds in the amount of up to \$1,000,000 and will be providing \$270,000 in local funds for a total of \$1,270,000. These funds will be used for a new roof at Weir Middle School.

HAMPSHIRE COUNTY

- *Mr. Jeffrey Pancione, Superintendent**
- *Ms. Jean Shoemaker, Board President**
- *Ms. Denise Hott, Director of Finance**

Hampshire County presented its 2018 NEEDs Project that requests SBA funds in the amount of up to \$168,562 and will be providing \$56,188 in local funds for a total of \$224,750. These funds will be used for a partial roof replacement at Augusta Elementary School.

PENDLETON COUNTY

- *Mr. Charles Hedrick, Superintendent**
- *Mr. Rick Linaburg, Pendleton County BOE**
- *Mr. JP Mowery, Pendleton County BOE**

Pendleton County presented its 2018 NEEDs Project that requests SBA funds in the amount of up to \$2,564,624 and will be providing \$200,000 in local funds for a total of \$2,764,624. These funds will be used for new HVAC systems at Pendleton County Middle/High School and North Fork Elementary School.

UPSHUR COUNTY
***Mr. Roy Wager, Superintendent**
***Dr. Tammy Samples, Board President**

Upshur County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$546,164 and will be providing \$0 in local funds for a total of \$546,164. These funds will be used for a roof replacement at Tennerton Elementary School to correct numerous issues which have caused roof leaks in several areas of the building.

WYOMING COUNTY
***Ms. Deirdre Cline, Superintendent**
***Mr. Jeff Brewer, Director of Maintenance and Facilities**

Wyoming County presented its 2018 NEEDs Project that requests SBA funds in an amount of up to \$3,054,500 and is requesting \$1,000,000 in QZAB funds for a total of \$4,054,500. These funds will be used for a roof replacement to correct water infiltration issues and an HVAC system upgrade to improve indoor air quality at Wyoming East High School.

VIII.

PERSONNEL COMMITTEE

Financial Assistant

Mr. Robert Holroyd, Chair of Personnel Committee, informed the Authority that the staff of the SBA had advertised for the vacant position of Financial Technical Assistant and after reviewing the resumes submitted, the staff narrowed the applicants to three people. Interviews were held on November 8, 2017 with Mr. Holroyd; Mr. Frank Blackwell; Mr. Garry Stewart and Ms. Stella Gill.

Upon a motion by Mr. Robert Holroyd, with a second by Mr. Steve Burton, the Authority voted to approve the hiring of a Financial Technical Assistant with starting salary to correlate with salary schedule previously approved by the SBA Authority.

IX.

NEW BUSINESS

A. Kanawha County

Executive Director Blackwell informed the Authority that Attachment K was a copy of the letter received from the Kanawha County Board of Education, requesting consideration of the School Building Authority to waive the requirement of Recital C, Section 6 of the Grant Agreement as prepared by the School Building Authority for the purpose of Herbert Hoover High School.

Section 6. The County Board hereby covenants and agrees that it shall not proceed with the building design for the school without first securing a clear and free title to the property where the SBA funded facility is to be constructed, or without securing a right-of-entry as result of a condemnation proceeding initiated to secure the site where the SBA funded school is to be constructed.

Upon a motion by Mr. Robert Holroyd, with a second by Mr. Tom Lange, the Authority voted to approve Kanawha County proceeding, with the Authority holding its waive of Recital C, Section 6, until the December 11, 2017 Quarterly Meeting, when all documentation is available for review.

B. Mercer County

Chairman Abraham recognized Dr. Deborah Akers, Superintendent of Mercer County. Dr. Akers informed the Authority that Mercer County was requesting the removal of McDonough, Bolyard, Peck (MBP), as Construction Manager on the Mercer County Green Valley Elementary School Project. Attachment L provided a copy of the letter received from Mercer County Board of Education, A brief discussion was held by the Authority.

Upon a motion by Mr. Steve Burton, with a second by Mr. Victor Gabriel, the Authority voted to approve for Mercer County to exercise its rights to cancel the agreement with McDonough, Bolyard, Peck (MBP), as Construction Manager on the Green Valley Elementary School project.

X.

OLD BUSINESS

A. Logan County – Revised Construction Contracts

Executive Director Blackwell notified the Authority that at the SBA's September 25, 2017, Quarterly Meeting, the Logan County Board of Education requested the termination of PCS & Manage as Construction Manager on the New Chapmanville Elementary School project. The Authority approved that request and PCS & Manage vacated the project site on October 5, 2017. As was discussed in the meeting, all design and construction contracts relating to the project, had to be revised because of this change in project management duties.

During the discussion, several Authority members voiced concern regarding the Authority traditionally not approving contracts for design and construction services, on which SBA funds were to be expended. Additionally, it was discussed that the Local Board's Attorney should provide a Letter of Affirmation stating that the contracts comply with applicable laws and are valid agreements for the Local Board to enter. The staff of the SBA had requested the Letter of Affirmation, however, at this time we had not received this letter. Attachment M provided a copy of the contract amendments for each of the prime construction contract and the design professional.

The contract for General Construction Trades and the contract for Architectural design services, both required adjustments to the contract amounts, due to the shifting of project management duties from the Construction Manager to the General Trades Contractor and the Architect. The changes in responsibilities resulted in an additional \$89,600 being paid to the General Trades Contractor, while an additional \$37,500 will be paid to the Architect to complete the project.

Upon a motion by Mr. Victor Gabriel, with a second by Mr. Robert Holroyd, the Authority voted to approve the amended contracts and provided approval to proceed with completion of the Chapmanville Elementary School Project.

B. Roofing Analysis Update

Mr. Scott Raines informed the Authority that the SBA previously requested for each county to identify the school facility within their counties, which they considered to be their greatest need for roof replacement, per the Authority's direction. In the March, 2017 Quarterly meeting the Authority had approved the hiring of TNT Roofing Systems as roof consultant to evaluate each of the roofs identified by the counties, prioritize that list based on the age of the roof and provide a cost estimate to complete the work for each facility. This prioritized list would then be provided to the Authority for its consideration of a special roof replacement funding cycle. TNT Roofing Systems had completed the reviews of each roof submitted, created the prioritized list for completion as well as cost estimates for each scope of work. Attachment N provided the list prepared by TNT Roofing Systems and associated costs to complete the projects.

Previously, the staff of the SBA had provided the Authority with a funding scenario for these projects, based on the county's ability to pay and to provide a more equitable funding scenario. The staff had evaluated each county's ability to contribute local funds based on their budgetary constraints and excess levy and bonding capacities. As a result, of this evaluation, the staff established five categories of wealth; Very Wealthy, Wealthy, Average, Poor and Very Poor. The attached funding scenario reflected a staggered approach to local contribution based on these categories. This scenario would require that counties determined to be "Very Wealthy" would be required to provide 50% of the estimated project cost down to 25% provided by those considered "Very Poor". Counties considered to be "Wealthy", "Average" and "Poor" would provide 40%, 35% and 30% respectively. Should the Authority desire to proceed with these projects based on the provided estimates and the suggested funding scenario, it would be estimated that local contributions would equal \$5,683,555 with an SBA contribution of \$10,141,495. These totals equate to 36% local funding and 64% SBA funding.

If the Authority desires to complete a roofing project funding cycle, the staff of the SBA would recommend a phased approach similar to previous roofing programs. However, the Authority did not identify a funding source for these roofing projects at this time. As such, funding would have to be identified from a future funding program. Based on current funding projections, there are \$50,535,319 in NEEDS funding to be awarded during the upcoming December, 2017 NEEDS funding cycle and \$5,000,000 in MIP funding to be awarded in the upcoming 2018 MIP funding cycle. The Authority could identify funding from either of these sources to address the first phase of these projects and address the remaining projects in a future cycle.

XI.

FUTURE MEETINGS

The 2017 winter quarterly meeting of the School Building Authority of West Virginia is scheduled at 9:00 a.m. on December 11, 2017 with the location to be determined.

Dates for 2018 Quarterly Meetings

March 19, 2018

June 18, 2018

September 17, 2018

November 13 and November 14, 2018 – Superintendent Interviews

December 10, 2018 – NEED's Grant Award Meeting

The staff of the SBA requested that the Authority members review these dates and advise the staff, as soon as possible, as to any conflicts in scheduling. Should there be no conflicts with any of these dates, they will be finalized at December 11, 2017 Quarterly Meeting.

XII.

ADJOURNMENT

There being no further business to come before the Authority and upon a motion by Mr. Tom Lange, with a second from Mr. Chris Morris, the Authority voted to adjourn the November 13-14, 2017 Superintendents' Interview Meeting of the School Building Authority of West Virginia.

Minutes Approved December 11, 2017



Mr. Brian Abraham, Governor's Designee
School Building Authority of West Virginia