

**MINUTES
SCHOOL BUILDING AUTHORITY OF WEST VIRGINIA**

**Held at
The West Virginia Lottery
900 Pennsylvania Avenue
Tenth Floor Conference Room
Charleston, West Virginia**

**December 10, 2018
9:30 a.m.**

I. CALL TO ORDER

Chairman Brian Abraham called the School Building Authority of West Virginia's (SBA) Superintendent Quarterly Meeting to order at 9:30 a.m. on Monday, December 10, 2018. Members present: Chairman Brian Abraham; Steve Burton, Vice-Chair; Victor Gabriel, Secretary; Robert Holroyd; Chris Morris; Bart Willis; Dr. Steven Paine; Dr. James Wilson; David Perry; Sandra Hamilton; and Debra Sullivan. The following Staff of the SBA were also present: David Roach, Executive Director; Sue Chapman; Ben Ashley; Mike Hall; Dana Womack; Joyce VanGilder; Sue Chapman; Angie Bradley; Lisa Wilkinson and Tammy Brewer.

II. ACKNOWLEDGMENTS AND RECOGNITIONS

Chairman Abraham acknowledged the newest members of the Authority: Sandra Hamilton, from the Sixteenth Senatorial District, and Debra Sullivan appointed by the West Virginia Department of Education.

The following individuals were in attendance: Doug Lambert, Superintendent Grant County; Charles Hedrick, Superintendent Pendleton County; Brent Nelson, Grant County; Tim Derico, Upshur County; George Carver, Upshur County; Dr. Sara Lewis-Stankus, Superintendent Upshur County; Jerry Milliken, West Virginia Department of Education; Jack Cullen, Superintendent Mason County; John Hudson, Superintendent Putnam County; Shawn Dilly, Superintendent Mineral County; Steve Surrent, Fayette County BOE; Terry George, Superintendent Fayette County; Tim Payton, Fayette County BOE; Anna K. Cline, Fayette County; Crystal Gibson, Clay County; Danny Lively, Monroe County BOE; Dr. Ron Duerring, Superintendent Kanawha County; Chuck Smith, Kanawha County; Joetta Basile, Superintendent Monroe County; Kim Rodes, Superintendent Summers County; Michael Wells, Superintendent Pleasants County; Rex Cox, Pleasants County; Alicia Lambert, Superintendent Tucker County; Jonathan Hicks, Tucker County; Michael Lively, Tri-State Glass; Amy Downey, Roane County; Barry Crist, Fayette County; Pat Gray, Fayette County BOE; JP Mowery, Pendleton County; Jeff Davis, Tyler County; Ginger Altizer, Braxton County; Ryan Quinn, Charleston Gazette-Mail; Bill Kristan, Siemens; Dr. Donna Burge-Tetrick; Superintendent Nicholas County; Rick Jones, Assistant Superintendent Ohio County; John Groom, WSAZ News; Scott Cochran, Superintendent Webster County; David Fergusson; ZMM, Inc.; Joe Paxton, Superintendent; Clay County; Dave Mullins, Clay County; Larry Gillispie, Clay County; Don Spence, Superintendent Mingo County; Greg Martin, Williamson Shriver Architects; Patricia Lowthen, Gilmer County; Jose Frashure, Gilmer County; Ted Shriver, Williamson Shriver Architects; Marion Tanner, Fayette County; Kelli Whytsell, Superintendent Calhoun County; Dr. Mark Manchin, Superintendent Harrison County; Donna Hage, Harrison County; Tammy Leaseburg, Harrison County; Doug Hogue, Harrison County BOE; Laura Dick, Harrison County; James Barber, Law Office of James Barber; Amanda Kimble, Tyler County; Robin Daquilante, Superintendent Tyler County; C.L. Lewis, Tri-State; Brenda Wells, Braxton County BOE; David Kirby, BB&T Scott & Stringfellow; Matt Hale, BB&T Scott & Stringfellow; David Dilly, Superintendent Braxton County; Jake Flotley, WV Metro News; Ernie Dellatore, McKinley Architects and Engineers; Dr. Kim Miller, Superintendent Ohio County; and Bill Ratcliffe, Thrasher Group.

III.

APPROVAL OF MINUTES

- October 22, 2018 Special Meeting
- October 29 and 30, 2018 Superintendent Interviews Meeting
- November 26, 2018 Special Meeting

Upon a motion by Robert Holroyd, with a second by Steve Burton, the Authority voted to approve the above listed minutes.

IV.

EXECUTIVE DIRECTOR'S REPORT

A. Appointment of Officers for 2019

Executive Director Roach informed the Authority that in accordance with WV Code §18-9D-1(b), the Authority shall annually elect one of its public members as vice chair and shall appoint a secretary, who need not be a member of the Authority and who shall keep records of its proceedings.

Upon a motion by David Perry, with a second by Chris Morris, the Authority voted to approve T. Bart Willis as the Vice-Chair for 2019.

Upon a motion by David Perry, with a second by Dr. James Wilson, the Authority voted to approve Victor Gabriel as the Secretary for 2019.

B. P-Card Review

Executive Director Roach notified the Authority of the requirement of the P-Card Program for the Authority to review all purchases made by staff. Attachment D provided an itemized list of the SBA's card usage for the period of August 16, 2018 thru November 15, 2018.

V.

CEFP AMENDMENTS

Ben Ashley advised the Authority that the following amendments to County Comprehensive Educational Facilities Plans (CEFPs) had been reviewed and were recommended for approval by the Architectural Staff of the SBA and reviewed and approved by the State Department of Education. Complete amendment submittals were available for review. The following Amendments were submitted for review and approval:

A. Harrison County

The Harrison County Board of Education requested approval of an amendment to its 2010–2020 CEFP. This amendment renovates the United High School facility; to consolidate Adamston and Wilsonburg Elementary Schools; move United High School students to the Adamston Elementary School and close the Wilsonburg Elementary School building.

Harrison County had complied with the SBA CEFP Amendment Process.

B. Roane County

The Roane County Board of Education requested approval of an amendment to its 2010-2020 CEFP. This amendment would construct safe school entrances at Roane County High; Geary Elementary/Middle; Walton Elementary/Middle; Spencer Elementary; and Spencer Middle Schools.

Roane County had complied with the SBA CEFP Amendment process.

C. Wayne County

The Wayne County Board of Education requested approval of an amendment to its 2010-2020 CEFP. This amendment would replace roofs at Tolsia High; Prichard Elementary; Vinson Middle; Lavalette Elementary; Kellogg Elementary and Ceredo-Kenova Middle Schools.

Wayne County had complied with the SBA CEFP Amendment process.

D. Webster County

The Webster County Board of Education requested approval of an amendment to its 2010-2020 CEFP. This amendment would add a safe school entrance; HVAC replacement; and renovations to Webster Springs Elementary School.

Webster County had complied with the SBA CEFP Amendment process.

Upon a motion by Victor Gabriel, with a second by Debra Sullivan, the Authority voted to approve the Comprehensive Educational Facilities Plans (CEFPs).

VI.

FINANCE REPORTS

A. SBA Profit and Loss Statement

CFO Sue Chapman presented the Authority the SBA Profit and Loss Statement for July 1, 2018 thru November 30, 2018.

B. Revisions to SBA Investment Policy

CFO Chapman provided the Authority a copy of the revised SBA Investment Policy for review. Chapman advised that these revisions had been reviewed by the SBA Finance Committee; West Virginia State Investment Chairman; and Financial Advisor David Kirby, Sr. Vice President with BB&T's Scott & Stringfellow.

Upon a motion by David Perry, with a second by Victor Gabriel, the Authority voted to approve the Revised SBA Investment Policy, as presented.

C. School Construction Funds Available for Distribution

CFO Chapman offered the following breakdown of funds available for distribution as follows:

A total of \$45,814,020 was available for funding School Construction NEEDs Project Awards. The following is a breakdown of the funding:

- \$35,845,818 - FY 2019 Appropriation to the SBA Construction Fund
- \$ 9,968,202 - FY 2020 Appropriation to the SBA Construction Fund

A total of \$26,184,713 was required from the SBA Investment Fund for the School Construction Roofing/HVAC Priority List.

Upon a motion by Steve Burton, with a second by Victor Gabriel, the Authority voted to approve the FY2020 Allocation of \$9,968,202 to the SBA Construction Fund and allocating \$26,184,713 from the SBA Investment Fund for the School Construction Roofing/HVAC Priority List.

VII.

DELIBERATION AND SELECTION OF PROJECTS

NEEDs Funds Deliberation and Selection of Projections

The Staff of the SBA provided staff comments regarding each of the projects submitted for 2019 NEEDs Funding in Attachment I. Ben Ashley and Angie Bradley provided a review of these comments and the Architectural Staff was available to answer any questions the Authority had regarding the projects.

Upon a motion by David Perry, with a second by Dr. James Wilson, the Authority voted five to three, with two withheld to fund the following projects:

County	Project Description	Project Cost	Local Funds	Funds Awarded
Clay	Clay County High School Additions & Renovations	\$9,360,078	\$0	\$9,360,078
Fayette	Phase II Upgrades & Renovations to Fayette County Schools	\$15,210,446	\$2,000,000	\$6,605,223 ¹
Mingo	Gilbert PreK-8 Phase II Renovations	\$1,943,630	\$200,000	\$1,743,630
Monroe	New Peterstown PreK-8 School	\$24,192,000	\$3,092,000	\$11,000,000 ²
Ohio	Triadelphia MS & Bridge Street ES Renovations	\$11,729,160	\$2,729,160	\$9,000,000
Putnam	Hurricane High School Additions & Renovations	\$3,000,233	\$500,000	\$2,500,233
Summers	Summers Co. HS HVAC & Cooling Tower Replacement	\$4,125,750	\$0	\$4,125,750
Upshur	Hodgesville Elementary School Additions & Renovations	\$2,208,389	\$0	\$2,208,389
Totals		\$71,769,686	\$8,521,160	\$46,543,303

Notes:

1. Indicates an additional SBA commitment of \$6,605,223 in the FY-2020 Funding Cycle
2. Indicates an additional SBA commitment of \$10,100,000 in the FY-2020 Funding Cycle

Upon a motion by Victor Gabriel, with a second by Steve Burton, the Authority voted to approve the following projects for the School Construction Roofing/HVAC Priority List:

County	Project Description	Project Cost	Local Funds	Funds Awarded
Braxton	Sutton ES. HVAC; Braxton Co. HS Kitchen Hood Replacement	\$1,082,885	\$250,000	\$832,885
Calhoun	Pleasant Hill Elementary School HVAC Renovations	\$290,359	\$0	\$290,359
Grant	New Roof & Sewage Treatment Plant at Union Ed. Complex	\$2,000,000	\$0	\$2,000,000
Lewis	Lewis County High School Roof Replacement	\$2,593,604	\$0	\$2,593,604
Morgan	Widmyer Elementary School Roof Replacement	\$982,607	\$150,000	\$832,067
Nicholas	Panther Creek ES, Zela ES, Nicholas Co. HS Roof Replacement	\$1,207,118	\$241,424	\$965,694
Pendleton	Pendleton County HS and Bridge Street ES HVAC & Roof Replacement	\$8,562,722	200,000	8,362,722
Pleasants	Belmont ES, St. Marys ES, Pleasants Co. MS Roof & HVAC Reno.	\$1,196,230	\$299,080	\$897,150
Randolph	Elkins High School Roofing & HVAC	\$2,514,342	\$0	\$2,514,342
Tucker	Tucker Valley ES/MS HVAC Renovations	\$4,233,743	\$0	\$4,233,743
Wayne	County-Wide Roof Replacements	\$2,924,564	\$262,417	\$2,662,147
Totals		\$27,587,634	\$1,402,921	\$26,184,713

VIII.

FUTURE MEETINGS

Executive Director Roach requested the Authority review the following dates and advise of any conflicts in scheduling. There being no conflicts and upon a motion by Victor Gabriel, with a second by David Perry, the Authority voted to approve the following dates for the 2019 Quarterly Meetings:

- **March 18, 2019**
- **June 17, 2019 – MIP and Three Percent Funding**
- **September 16, 2019**
- **November 4 and 5, 2019 – Superintendent Interviews**
- **December 9, 2019 – NEEDs Grant Funding**

IX.

ADJOURNMENT

There being no further business to come before the Authority and upon a motion by David Perry, with a second by Sandra Hamilton, the Authority voted to adjourn the December 10, 2018 Quarterly Meeting of the School Building Authority of West Virginia.

Minutes Approved March 18, 2019



Mr. Brian Abraham, Governor's Designee
School Building Authority of West Virginia