

MINUTES
School Building Authority Of West Virginia

Special Meeting
Monday, July 15, 2019
10:30 A.M.

Held at:
2300 Kanawha Boulevard, East
Charleston, West Virginia

I. CALL TO ORDER

Chairman Brian Abraham called the School Building Authority of West Virginia's (SBA) Special Meeting to order at 10:30 a.m. on Monday, July 15, 2019. Members present: Chairman Abraham; Bart Willis; Vice-Chair; Steve Burton; Chris Morris; David Perry; Debra Sullivan; Dr. Steven Paine; Victor Gabriel, Secretary; and Sandra Hamilton participating via phone. The following SBA staff were also present: David Roach, Executive Director; Ben Ashley; Dana Womack; Mike Hall; Joyce VanGilder; Angie Bradley; Jordan Fritts; and Shannon Driver.

II. ACKNOWLEDGMENTS AND RECOGNITIONS

The following individuals were also in attendance: Win Strock; Ryan Quinn, Charleston Gazette-Mail; Steve White, Affiliated Trade Construction; and Joe Samples, IBEW.

III. OLD BUSINESS

SBA Policy & Procedures Handbook Revisions

Executive Director Roach thanked the SBA staff for their work on the Policy & Procedures Handbook revisions. The revisions were posted on the Secretary of State's website for a thirty (30) day public comment period, which ended on July 5, 2019. Executive Director Roach advised the Authority that the final revisions to the Handbook are complete pending legal review by Attorney Kelli Talbott, which will not be completed for another couple of weeks. Executive Director Roach advised the Authority that the revised Handbook is now more user friendly, sequenced properly, and is almost half the size as the previous version. Seven (7) of the eighteen (18) points within the Handbook have been removed for practical application of fairness and the Competitive Bidding Act. The Authority was provided a handout containing all the public comments received during the thirty (30) day period, as well as the SBA's responses to each comment. Upon completion of the legal review, if any changes are advised by Ms. Talbott, the revisions will need to be posted on the Secretary of State's website again to undergo another thirty (30) day public comment period. After the thirty (30) day comment period ends, the Authority will then have to meet again to review and vote on the proposed changes. Executive Director Roach also advised the Authority that, upon completion of the legal review, if any of the previously eliminated eighteen (18) points need to be re-incorporated into the Handbook, he will recommend approval to the Authority.

Chairman Abraham asked Executive Director Roach if the SBA was bound to make a decision during the meeting or if the Authority can motion to postpone the meeting until the legal review is complete. Executive Director Roach advised the Authority that the SBA can postpone voting until the legal review is complete but reminded everyone that any additional revisions will need to undergo another thirty (30) day public comment period before voting. With a motion by David Perry with a second by Chris Morris, the Authority voted to postpone voting for a few weeks until the legal review of the Handbook is complete. At such time, the Authority will meet again to vote.

IV.

ADJOURNMENT

There being no further business to come before the Authority, the Authority voted to adjourn the July 15, 2019 Special Meeting of the School Building Authority of West Virginia.

Minutes Approved September 16, 2019



Mr. Brian Abraham, Governor's Designee
School Building Authority of West Virginia