

MINUTES

**School Building Authority Of West Virginia
2300 Kanawha Boulevard, East
Charleston, West Virginia**

**Special Meeting Teleconference
Call-in Number: 681-245-6817
Conference ID Code: 935 819 501#**

**October 28, 2020
9:00 A.M.**

I. CALL TO ORDER

Chairman Brian Abraham called the School Building Authority of West Virginia's special meeting to order at 9:00 A.M. on Wednesday, October 28, 2020. The following members were present via telephone: Chairman Brian Abraham, Clayton Burch, Debra Sullivan, Miller Hall, Victor Gabriel, Secretary, Sandra Hamilton, Chris Morris, Robert Dunlevy, and Bart Willis. The following SBA staff were also present: Executive Director David Roach and Shannon Driver, with CFO Sue Chapman and Ben Ashley attending via telephone. Ryan Quinn with the Gazette Mail was also present via telephone.

II. ACKNOWLEDGEMENTS AND RECOGNITIONS

Executive Director Roach announced the retirement of CFO Sue Chapman and discussed her accomplishments and achievements during her employment with the SBA.

III. 2020-2030 CEFP APPROVALS

Ben Ashley advised the Authority that the West Virginia Board of Education (WVBE) Policy 6200 Handbook on Planning School Facilities requires county boards of education to submit a 10-year Comprehensive Educational Facilities Plan (CEFP) to the WVBE and the School Building Authority (SBA) for approval. Approval of the 10-year CEFP is required before a county can be considered for funding from the SBA. The 10-year CEFPs for the two counties (Hampshire and Raleigh) have been reviewed by the WVDE School Facilities Services staff and the SBA for compliance with Policy 6200 and the SBA Policy & Procedures Handbook.

These CEFPs have been reviewed and are recommended for approval by the SBA staff. Both the local boards of education and the WVBE have approved these CEFPs. Approval of these CEFPs does not necessarily reflect support for funding the projects within the plan; it means the county followed the proper planning processes. The counties' complete submittal is logged in the electronic database and will be available upon request.

Mr. Ashley further discussed the CEFP process with the Authority. Executive Director Roach confirmed with the Authority that school closure funding, which was discussed in a previous meeting,

will not occur before a school closure has taken place. He further explained that this language will be incorporated into the SBA's policy. Executive Director Roach advised that he previously met with Mr. Burch to discuss this process and confirmed that the West Virginia Department of Education will also be incorporating this language into their policy as well.

Hampshire County Board of Education and Raleigh County Board of Education have complied with the SBA CEFP Process, and as such, Executive Director Roach respectfully recommended approval of these CEFP's.

Upon a motion by Victor Gabriel with a second by Sandy Hamilton, the Authority voted to approve Hampshire County Board of Education and Raleigh County Board of Education's CEFP's.

IV.

NEW BUSINESS

A. Webster County Board of Education Requests Reimbursement – (Action) – ATTACHMENT C

The Webster County Board of Education requests assistance from the Distressed County Emergency Fund. The Board received notice from the Cowen Public Service District in April of 2020 that the water service to Glade Elementary and Webster County High School would be terminated if the appropriate Backflow Prevention Devices were not installed by August 1, 2020. The Board met with the Cowen PSD and certified plumbing contractors to look at the scope of the work to be done. After the initial meeting, bids were received on the proposed work as described by the Cowen PSD, with the bids ranging from \$50,000 to \$70,000. Webster County Board of Education then contacted the West Virginia Public Service Commission, who by relevant language in HB 2961, was charged with the oversight of Backflow Prevention Disputes between utility companies and customers effective June 5, 2020. Webster County requested that their engineering department come and inspect the described work and make a decision as to what work was necessary to complete to comply with the existing policy and code. Webster County then received a report from the WV Public Service Commission, which drastically reduced the scope of work to be done to meet the requirements set forth. Webster County has re-bid the scope of the work, and the lowest bid came back at \$15,000. Therefore, the Webster County Board of Education is requesting reimbursement in the amount of \$15,000 from the Distressed County Emergency Fund set forth by the WV Legislature.

Executive Director Roach respectfully requested that the Authority approve Webster County Board of Education's request for reimbursement in the amount of \$15,000 from the Distressed County Emergency Fund set forth by the WV Legislature.

Upon a motion by Victor Gabriel with a second by Miller Hall, the Authority voted to approved Webster County board of Education's request for reimbursement in the amount of \$15,000 from the Distressed County Emergency Fund set forth by the WV Legislature.

B. Mercer County Board of Education Requests an Extension – (Action) – ATTACHMENT D

Due to various issues, such as labor and supply delays due to COVID-19, the Mercer County Board of Education requests an extension until February 28, 2021 to finish certain areas of Bluefield Primary School.

Executive Director Roach respectfully requested that the Authority approve Mercer County Board of Education's request for an extension for Bluefield Primary School, making the new completion date February 28, 2021.

Upon a motion by Robert Dunlevy with a second by Bart Willis, the Authority voted to approve Mercer County Board of Education's request for an extension for Bluefield Primary School, making the new completion date February 28, 2021.

V.

FUTURE MEETINGS

Executive Director Roach advised there may be a November special meeting prior to the December quarterly meeting. Chairman Brian Abraham advised the Authority of the future meeting dates below:

December 14, 2020 – Quarterly Meeting

March 15-16, 2021 – Superintendent Interviews

April 19, 2021 – NEEDs Grant Award Meeting

Locations to be determined

Meeting dates are tentative and subject to change due to COVID-19

VI.

ADJOURNMENT

There being no further business to come before the Authority and upon a Motion by Miller Hall with a second by Sandy Hamilton, the Authority voted to adjourn the October 28, 2020 Special Meeting Teleconference of the School Building Authority of West Virginia.

Minutes Approved December 14, 2020



Mr. Brian Abraham, Governor's Designee
School Building Authority of West Virginia