



Est. 1870

301 EAST MAIN STREET • ROMNEY, WEST VIRGINIA 26757

April 16, 2024

Andy Neptune
Executive Director
School Building Authority of WV
2300 Kanawha Boulevard East
Charleston, WV 25311-2306

Mr. Neptune,

The West Virginia Schools for the Deaf and the Blind requests an extension of Grant Award 2300000383. The specified grant for \$624,000 is scheduled to expire on June 30, 2024, but due to the provided reasoning it is requested that the grant expiration date be revised to June 30, 2025.

The need for this extension is due to the design process taking longer than anticipated. With the age of the campus, some of the upgrades needed required a careful design process and review that took longer than we originally planned.

Additionally, we have had to rebid one of the projects due to no vendors sending in a complete bid package. We are in the process with State Purchasing to rebid and make clearer the requirements for the vendors and rebid the package in May. Of the remaining three packages, two are in award review are expected to be awarded by April 30, 2024 and scheduling of work will begin in May 2024 and the last one will close on April 17, 2024 with an estimated project award date of May 24, 2024.

Best regards,

Tabitha J. Crist
Chief Financial Officer
Procurement Officer
West Virginia Schools for the Deaf and the Blind