

MINUTES

School Building Authority Of West Virginia

2300 Kanawha Boulevard, East
Charleston, West Virginia

Special Telephonic Meeting
Call-in Number: [681-245-6817](tel:681-245-6817)
Conference ID Code: 935 819 501#

January 29, 2021
9:00 A.M.

I. CALL TO ORDER

Vice-Chair Bart Willis called the School Building Authority of West Virginia's (SBA) Special Meeting to order at 9:00 A.M. on Friday, January 29, 2021. The following members were present via telephone: Chairman Brian Abraham, Clayton Burch, Debra Sullivan, Miller Hall, Victor Gabriel, Secretary, Sandra Hamilton, Chris Morris, Robert Dunlevy, and Bart Willis. The following SBA staff were also present: Executive Director David Roach and Shannon Driver, with Ben Ashley attending via telephone. Ryan Quinn with the Gazette Mail was also present via telephone.

II. APPROVAL OF MINUTES

Upon a motion by Sandy Hamilton with a second by Miller Hall, the Authority voted to approve the SBA Quarterly Meeting Minutes for the December 14, 2020.

III. EXECUTIVE DIRECTOR'S REPORT

Appointment of Officers for 2021 – (Action)

Executive Director Roach advised the Authority, that in accordance with the WV Code §18-9D-1(b), the Authority shall annually elect one of its public members to serve as Vice-Chair and shall appoint a Secretary, who need not be a member of the Authority and who shall keep records of its proceedings.

Executive Director Roach respectfully requested that the Authority fulfill this requirement and select officers for 2021. Upon a Motion by Steve Burton with a second by Miller Hall, the Authority voted to elect Victor Gabriel as the new Vice-Chair.

Upon a Motion by Steve Burton with a second by Victor Gabriel, the Authority voted to elect Debra Sullivan as the new Secretary.

IV.

PERSONNEL COMMITTEE

Filling Vacancy of Assistant Director of Architectural Services – (Action)

Chairperson Debra Sullivan requested that the full Authority approve the hiring of Tommy Young to fill the vacancy of Assistant Director of Architectural Services, effective February 1, 2021.

Upon a motion by Victor Gabriel with a second by Sandra Hamilton, the Authority voted to approve the hiring of Tommy Young for the position of Assistant Director of Architectural Services.

V.

CONSTRUCTION COMMITTEE

SBA Support to Increase Three Percent State-Wide Funding to Ten Percent - (Action)

Construction Committee Chairman Steve Burton requested that the full Authority support and authorize the Executive Director to advocate for the creation of a Bill in the 2021 Regular Session of the Legislature to amend the Three Percent Statewide Grant Funding to "Ten-Percent." This change in Code would address major facility needs at our Multi-County Career & Technical Centers that were recently identified and reprioritized as a part of the 2020-2030 Comprehensive Educational Facilities Plan (CEFP) process. Currently, the size and scope of projects each eligible facility has identified cannot be addressed by the amount of funding available considering the limits of only three percent of the sum of SBA monies available for distribution.

Upon a motion by Steve Burton with a second by Sandra Hamilton, the Authority voted to support and authorize the Executive Director to advocate for the creation of a Bill in the 2021 Regular Session of the Legislature to amend the Three Percent Statewide Grant Funding to "Ten-Percent."

VI.

2020-2030 CEFP APPROVALS

Ben Ashley advised the Authority that the West Virginia Board of Education (WVBE) Policy 6200 Handbook on Planning School Facilities requires county boards of education to submit a 10-year Comprehensive Educational Facilities Plan (CEFP) to the WVBE and the School Building Authority (SBA) for approval. Approval of the 10-year CEFP is required before a county can be considered for funding from the SBA. The 10-year CEFPs for Cabell, Calhoun, Fayette, Greenbrier, Kanawha, Logan, Mason, Mineral, Wayne, Wyoming, Berkeley, Braxton, Clay, Grant, Ohio, Pleasants, Pocahontas, Preston, Roane, Summers, Tyler, Wood, Fred W. Eberle Technical Center, United Technical Center, and Calhoun-Gilmer Career have been reviewed by the WVDE School Facilities Services staff and the SBA for compliance with Policy 6200 and the SBA Policy & Procedures Handbook.

The local boards of education and the WVBE have approved each of these CEFPs. Approval of these CEFPs do not necessarily reflect support for funding the projects within the plan; it means the county followed the proper planning processes. The counties' complete submittal is logged in the electronic database and will be available upon request. Cabell, Calhoun, Fayette, Greenbrier, Kanawha, Logan, Mason, Mineral, Wayne, Wyoming, Berkeley, Braxton, Clay, Grant, Ohio, Pleasants, Pocahontas, Preston, Roane, Summers, Tyler, Wood, Fred W. Eberle Technical Center, United Technical Center, and Calhoun-Gilmer Career Center have complied with the SBA CEFP

Process, and as such, Executive Director Roach respectfully recommended approval of these CEFP's.

Upon a motion by Miller Hall with a second by Sandra Hamilton, the Authority voted to collectively approve all CEFP's.

VII.

OLD BUSINESS

SBA Policy & Procedures Handbook Revisions - (Action) - ATTACHMENT 2

Executive Director Roach advised the Authority that the final revisions of the SBA's Policy & Procedures Handbook are complete. This policy change requires closure hearings, local board approval, and WVBE approval for closures or consolidations to happen prior to grant award by the Authority, and adds the caveat that if a project request is submitted to the SBA and the closures/consolidations are subsequently disapproved by the WVBE, the project is rendered ineligible for a grant award in the current funding cycle.

The thirty (30) day public comment period ended on January 19, 2020. No comments were received. As such, no changes were incorporated. Executive Director Roach respectfully recommended that the Authority approve the changes and move forward with the final filing with the Secretary of State's office.

Upon a motion by Debra Sullivan with a second by Robert Dunlevy, the Authority voted to approve the final revisions of the SBA's Policy & Procedure Handbook and move forward with the final filing with the Secretary of State's office.

VIII.

NEW BUSINESS

Mid-Ohio Valley Technical Institute Requests Permission to Return FY2020 Funding from Three Percent Grant - (Action) – ATTACHMENT 3

The Mid-Ohio Valley Technical Institute (MOVTI) was awarded a FY2020 Three Percent Grant on July 1, 2019 in the amount of \$55,808.00. As they attempted to move forward with the project, it became evident that the project was underestimated. The estimates they obtained for the dust collection system were approximately \$125,000, as the system was required to meet additional state building code requirements, including a spark suppression system and a make-up air unit. As such, MOVTI is requesting permission to return the funding from the FY2020 Three Percent Grant in the amount of \$55,808.00.

Executive Director Roach respectfully requested that the Authority approve MOVTI's request to return their FY2020 Three Percent Grant

Upon a motion by Victor Gabriel with a second by Sandra Hamilton, the Authority voted to approve MOVTI's request to return their FY2020 Three Percent Grant.

IX.

FUTURE MEETINGS

Chairman Brian Abraham advised the Authority of the future meeting dates below:

March 15-16, 2021 – Superintendent Interviews

April 19, 2021 – NEEDs Grant Award Meeting

Locations to be determined

Meeting dates are tentative and subject to change due to COVID-19

X.

ADJOURNMENT

There being no further business to come before the Authority and upon a Motion by Steve Burton with a second by Sandra Hamilton, the Authority voted to adjourn the January 29, 2021 Special Meeting Teleconference of the School Building Authority of West Virginia.

Minutes Approved March 15, 2021



Mr. Brian Abraham, Governor's Designee
School Building Authority of West Virginia