

**MINUTES
SCHOOL BUILDING AUTHORITY OF WEST VIRGINIA**

Held At:

**School Building Authority of West Virginia
2300 Kanawha Boulevard, East
Charleston, West Virginia 25311**

**Special Telephonic Meeting
February 7, 2022
11:00 A.M.**

I. CALL TO ORDER

Chairman Brian Abraham called the School Building Authority of West Virginia's (SBA) Special Telephonic Meeting to order at 11:00 A.M. on Monday, February 7, 2021. The following members were present via telephone: Chairman Brian Abraham, Robert Dunlevy, Steve Burton, Victor Gabriel, Vice-Chair, Miller Hall, Clayton Burch, Nancy White, Sandra Hamilton, and Kenny Mann. The following SBA staff were present: Executive Director Roach, Dana Womack, Mark Miller, and Shannon Driver. Ryan Quinn of the Gazette Mail was also present via telephone.

II. PERSONNEL COMMITTEE

Filling Architectural Staff Vacancies - (Action)

The Personnel Committee respectfully requested that the Authority approve moving two in-house employees, Dana Womack and Mark Miller, to fill the positions of Director of Architectural Services (Dana Womack) and Assistant Director of Architectural Services (Mark Miller).

Upon a Motion by Sandra Hamilton with a second by Miller Hall, the Authority voted to approve moving two in-house employees, Dana Womack and Mark Miller, to fill the positions of Director of Architectural Services (Dana Womack) and Assistant Director of Architectural Services (Mark Miller).

III. NEW BUSINESS

Wood County Bond Presentation - (Action) - HANDOUT

The Wood County Board of Education requested approval to include the School Building Authority as a part of the finance plan of their proposed upcoming capital improvement bond election. This request is not a funding commitment at this time; rather, it is a request to include the SBA as an identified source of funding for the bond projects, contingent upon successful passage of the proposed bond election and final approval by SBA of the project and plan. Wood County Superintendent, Mr. William Hosaflook, presented the proposed bond and associated finance plan via video conference. As part of the county's bond plan is to build three new elementary schools, which consist of a new Vienna Elementary, a new North End Parkersburg Elementary and a new Lubeck Elementary, the county is requesting county SBA funding. The other projects included in the bond will be funded with bond proceeds or other local funds. The finance plan for this bond includes

a local commitment of \$60,850,000 (75%) in local bond funds and a future SBA Needs grant request of \$21,000,000 (25%) for a total project cost of \$81,850,000.

Executive Director Roach discussed Wood County's presentation and the SBA bond protocol with the Authority members.

Executive Director Roach respectfully recommended that the Authority approve Wood County's bond and finance plan to be released to the voters of Wood County, including requiring a proviso in any materials related to the bond call describing that the SBA portion of the total project cost is contingent upon successful passage of the proposed bond election and final approval by SBA of the project and plan, the language of which proviso is to be approved by the Executive Director prior to release. This recommendation does not include a commitment of funds at this time; only an approval of the finance plan contingent upon successful passage of the proposed bond election and final approval by SBA of the project and plan. Wood County intends to submit this plan as projects in the 2022 and 2023 Needs funding cycles.

Upon a Motion by Miller Hall with a second by Robert Dunlevy, the Authority voted to approve Wood County's bond and finance plan to be released to the voters of Wood County, including requiring a proviso in any materials related to the bond call describing that the SBA portion of the total project cost is contingent upon successful passage of the proposed bond election and final approval by SBA of the project and plan, the language of which proviso is to be approved by the Executive Director prior to release.

IV.

CLOSING REMARKS

Dana Womack and Mark Miller thanked the Authority for their confidence in approving their in-house moves to Director of Architectural Services and Assistant Director of Architectural Services.

V.

ADJOURNMENT

Upon a Motion by Steve with a second by Sandra Hamilton, the Authority voted to adjourn the February 7, 2022 meeting of the School Building Authority of West Virginia.

Minutes Approved February 24, 2022



Mr. Brian Abraham, Governor's Designee
School Building Authority of West Virginia