

**SPECIAL MEETING MINUTES
SCHOOL BUILDING AUTHORITY OF WEST VIRGINIA**

**Held At:
School Building Authority of WV
2300 Kanawha Boulevard, East
Charleston, WV 25311**

**Special Meeting
October 30, 2023
9:30 AM**

I. CALL TO ORDER

Chairman Brian Abraham called the School Building Authority of West Virginia's (SBA) Special Meeting to order at 10:00 A.M. on Monday, October 30, 2023. The following authority members were present: Chairman Brian Abraham and Don Bower, with Vice-Chair Chris Morris, Superintendent Michele Blatt, Paul Hardesty, Dr. Daniel Snavely, Tom Minturn, Nancy White, and Sandra Hamilton attending via telephone. The following SBA staff were present: Executive Director Neptune, Dana Womack, Director of Architectural Services, Joyce VanGilder, Tommy Young, CFO Jordan Kirk, Angie Bradley, and Shannon Driver. The following individuals were also present: Pat McDonald of the Contractor's Association and Jeff Jenkins of Metro News.

II. APPROVAL OF MINUTES

Upon a Motion by Don Bower with a second by Sandra Hamilton, the Authority voted to approve the SBA's Quarterly Meeting Minutes from September 18, 2023 (Attachment A).

III. CEFP AMENDMENTS

The following amendments to County Comprehensive Educational Facilities Plans (CEFPs) have been reviewed and are recommended for approval by the SBA Staff. The State Board of Education has acted on these amendments. Approval of these amendments does not necessarily reflect support for funding of the project within the Amendments; it means the counties followed the proper Amendment Process. The counties' complete Amendment submittals are available upon request. The following Amendments were submitted for review and approval:

A. Lincoln County Board of Education CEFP Amendment – (Action) – **ATTACHMENT B**

Lincoln County Board of Education requested approval to revise their 2020-2030 CEFP to include the closure of Ranger Elementary School and its merger into West Hamlin Elementary and Harts PreK-8. This change in Lincoln County's CEFP is for planning only and is pending the completion and approval of the official closure procedures found in Policy 6204, Closings or Consolidations. This pending closure is proposed to occur at the end of the 2023-2024 school year.

Lincoln County Board of Education has complied with the SBA CEFP Amendment Process, and as such, Executive Director Neptune respectfully recommended approval of this amendment.

Upon a Motion by Nancy White with a second by Chris Morris, the Authority voted to approve Lincoln County Board of Education's CEFP Amendment.

B. Mason County Board of Education CEFP Amendment – (Action) – **ATTACHMENT C**

Mason requested approval to revise their 2020-2030 CEFP to include the addition of two classrooms and an elevator at Roosevelt Elementary School. This amendment will expand the capacity of the school to meet its current classroom needs due to enrollment, allow for the library/media center to be re-established with the inclusion of a STEAM lab, and make the lower floor of the school ADA accessible. It is proposed that the project be funded through a grant from the SBA.

Mr. Hardesty recused himself from voting on this Amendment because his brother is the Superintendent of Mason County.

Mason County Board of Education has complied with the SBA CEFP Amendment Process, and as such, Executive Director Neptune respectfully recommended approval of this amendment.

Upon a Motion by Don Bower with a second by Michele Blatt, the Authority voted to approve Mason County Board of Education's CEFP Amendment.

IV. **NEW BUSINESS**

A. Square Footage Cost Increase – (Action) - **HANDOUT**

Executive Director Neptune respectfully recommended that the Authority approve an approximate 46% increase of the current SBA square footage cost allowances. This increases elementary schools' costs per square foot from \$307 to \$447, Pre-K-8 schools from \$305 to \$445, middle schools from \$302 to \$442, and high schools from \$300 to \$440, per the attachment.

Upon a Motion by Don Bower with a second by Sandra Hamilton the Authority voted to approve the recommended square footage cost allowance increases.

B. Formal Removal of Supplemental Funding – (Action)

Executive Director Neptune respectfully recommended that the Authority formally remove the Temporary Administrative Guidelines for Supplemental Funding that was approved by the Authority on September 27, 2021.

Upon a Motion by Michele Blatt with a second by Don Bower, the Authority voted to approve the discontinuation of the Temporary Administrative Guidelines for Supplemental Funding that was previously approved by the Authority on September 27, 2021.

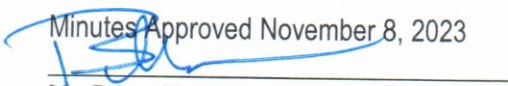
V. **FUTURE MEETINGS**

Chairman Abraham advised that the next SBA quarterly meetings are scheduled for November 13-14 at the School Building Authority and December 11, 2023 at a location to be determined Chairman Abraham also advised the Authority a special telephonic meeting will be held on Wednesday, November 8 to approve CEFP's.

VI. **ADJOURNMENT**

Upon a Motion by Don Bower with a second by Nancy White, the Authority voted to adjourn the October 30, 2023 meeting of the School Building Authority of West Virginia.

Minutes Approved November 8, 2023


Mr. Brian Abraham, Governor's Designee
School Building Authority of West Virginia