

**SPECIAL TELEPHONIC MEETING MINUTES  
SCHOOL BUILDING AUTHORITY OF WEST VIRGINIA**

**Held At:**

**School Building Authority of WV  
2300 Kanawha Boulevard, East  
Charleston, WV 25311**

**Special Telephonic Meeting  
November 8, 2023  
1:30 P.M.**

**I. CALL TO ORDER**

Chairman Brian Abraham called the School Building Authority of West Virginia's (SBA) Special Telephonic Meeting to order at 1:30 P.M. on Wednesday, November 8, 2023. The following authority members were present via telephone: Chairman Brian Abraham, State Superintendent Michele Blatt, Paul Hardesty, Nancy White, Don Bower, Tom Minturn, and Sandy Hamilton. The following SBA were present via telephone: Executive Director Neptune and Dana Womack. The following SBA staff were present: Shannon Driver, CFO Jordan Kirk, and Mark Miller.

**II. APPROVAL OF MINUTES**

Upon a Motion by Sandy Hamilton with a second by Paul Hardesty, the Authority voted to approve the SBA's Special Meeting Minutes from October 30, 2023. (Attachment A).

**III. CEFP AMENDMENTS**

The following amendments to County Comprehensive Educational Facilities Plans (CEFPs) have been reviewed and are recommended for approval by the SBA Staff. The State Board of Education has acted on these amendments. Approval of these amendments does not necessarily reflect support for funding of the project within the Amendments; it means the counties followed the proper Amendment Process. The counties' complete Amendment submittals are available upon request. The following Amendments were submitted for review and approval:

**A. Nicholas County Board of Education CEFP Amendment - (Action) – ATTACHMENT B**

The Nicholas County Board of Education requested approval to revise their 2020-2030 CEFP to include the closure and consolidation of Glade Creek Elementary, Summersville Elementary, and Summersville Middle Schools into a new PreK-8 School on the Glade Creek Site. This revision also alters the previously identified plans for Nicholas County High School and Nicholas County Career and Technical Center from moving into the new facility at the Glade Creek Site to remaining in their current configurations and locations. A grant from the Federal Emergency Management Agency is the funding source for the proposed new PreK-8 School. This amendment will enable the county to replace the schools destroyed by the flooding of 2016 and make other configuration changes that would enable Nicholas County to operate its schools more efficiently. Changes in a county's CEFP are for planning only, and any proposed closures are pending the completion and approval of the official closure procedures found in Policy 6204, School Closings or Consolidations.

Nicholas County Board of Education has complied with the SBA CEFP Amendment Process, and as such, Executive Director Neptune respectfully recommended approval of this amendment.

Upon a Motion by Nancy White with a second by Don Bower, the Authority voted to approve Nicholas County Board of Education's CEFP Amendment.

**B. Grant County Board of Education CEFP Amendment – (Action) – **ATTACHMENT C****

The Grant County Board of Education requested approval to revise their 2020-2030 CEFP to include a classroom and commons area addition to Petersburg Elementary School and make it a top priority. The project is proposed to be funded through a grant from the SBA. This project will create a pre-kindergarten center at Petersburg Elementary, which will allow for increased enrollment and the housing of students in one location.

Grant County Board of Education has complied with the SBA CEFP Amendment Process, and as such, Executive Director Neptune respectfully recommended approval of this amendment.

Upon a Motion by Sandy Hamilton with a second by Michele Blatt, the Authority voted to approve Grant County Board of Education's CEFP Amendment.

**C. Harrison County Board of Education CEFP Amendment – (Action) – **ATTACHMENT D****

The Harrison County Board of Education requested approval to revise their 2020-2030 CEFP to include the closure of Norwood Elementary School and its merger into Nutter Fort Primary, Nutter Fort Intermediate, and Simpson Elementary Schools respectively. It is also proposed that their CEFP be amended to include a six-classroom addition to Nutter Fort Primary and a multi-purpose room with two classroom addition to Simpson Elementary. The facility upgrades are proposed to be funded through local funds and a grant from the SBA, but the closure is not contingent upon SBA funding. In July of 2023, severe structural deficiencies forced the emergency closure of Norwood Elementary and the relocation of students according to the plans indicated in the proposed merger. In accordance with Policy 6204, School Closings or Consolidations, this facility shall remain closed, and the county shall proceed with the full closure procedures defined in Policy 6204. Those procedures include this amendment to the county's CEFP and approval from the Harrison County Board of Education and WVBE. This amendment accounts for the moving of students impacted by the emergency closure of Norwood Elementary and increases the capacity of the receiving schools to accommodate the influx of students. This pending closure is proposed to occur at the end of the 2023-2024 school year.

Harrison County Board of Education has complied with the SBA CEFP Amendment Process, and as such, Executive Director Neptune respectfully recommended approval of this amendment.

Upon a Motion by Paul Hardesty with a second by Nancy White, the Authority voted to approve Harrison County Board of Education's CEFP Amendment.

**D. Logan County Board of Education CEFP Amendment – (Action) – **ATTACHMENT E****

The Logan County Board of Education requested approval to revise their 2020-2030 CEFP to include structural repairs at Logan Middle School and make it a top priority. The project is proposed to be funded through local funds and a grant from the SBA. This project will mitigate ongoing foundation settlement issues at Logan Middle School, thereby extending the life expectancy of the building. With this correction,

the county will be able to maintain the safety of the school and more efficiently develop long-term facility plans.

Logan County Board of Education has complied with the SBA CEFP Amendment Process, and as such, Executive Director Neptune respectfully recommended approval of this amendment.

Upon a Motion by Michele Blatt with a second by Nancy White, the Authority voted to approve Logan County Board of Education's CEFP Amendment.

E. Tucker County Board of Education CEFP Amendment – (Action) – **ATTACHMENT F**

The Tucker County Board of Education requested approval to revise their 2020-2030 CEFP to include a wastewater treatment plant replacement at Tucker County High School and make it a top priority. The project is proposed to be funded through local funds and a grant from the SBA. This project will bring Tucker County High School's wastewater treatment plant up to current codes and standards.

Tucker County Board of Education has complied with the SBA CEFP Amendment Process, and as such, Executive Director Neptune respectfully recommended approval of this amendment.

Upon a Motion by Nancy White with a second by Tom Minturn, the Authority voted to approve Tucker County Board of Education's CEFP Amendment.

F. South Branch Career & Technical Center Education CEFP Amendment – (Action) – **ATTACHMENT G**

The South Branch Career and Technical Center requested approval to revise their 2020-2030 CEFP to include an electrical upgrade to their facility and make it a top priority. The project is proposed to be funded through a grant from the SBA. This project will assist with bringing the electrical service at South Branch Career and Technical Center up to current codes and standards.

South Branch Career & Technical Center has complied with the SBA CEFP Amendment Process, and as such, Executive Director Neptune respectfully recommended approval of this amendment.

Upon a Motion by Sandy Hamilton with a second by Don Bower, the Authority voted to approve South Branch Career & Technical Center's CEFP Amendment.

**IV. FUTURE MEETINGS**

Chairman Abraham advised that the next SBA quarterly meetings are scheduled for November 13-14 at the School Building Authority and December 11, 2023 at the WV Lottery Building.

**V. ADJOURNMENT**

Upon a Motion by Nancy White with a second by Sandy Hamilton, the Authority voted to adjourn the November 8, 2023 Special Telephonic Meeting of the School Building Authority of West Virginia.

Minutes Approved December 11, 2023



Mr. Brian Abraham, Governor's Designee  
School Building Authority of West Virginia